

Material Origin Setup

Last Modified on 02/10/2026 11:01 am PST

Pathway: *Setup > Operations > Material Origin*

The **Material Origin Setup** screen is used to configure and track where materials originated from. Origins can be assigned to sites within the same division or selected directly on a scale ticket. This setup also provides the framework for defining and applying disposal rates by material origin at the facility level in Facility Setup.

MATERIAL ORIGIN SETUP					SETUP > OPERATIONS > MATERIAL ORIGIN
ID	NAME	EXTERNAL ID	DIVISION	ACTIVE	
1000	Midtown	Test	QA WASTE	Active	
1001	Downtown			Active	
1002	Baytown (TX)		HOUSTON	Active	
1003	Houston	test	CORPUS	Active	
1004	DTLA			Active	
1005	Other Facility		DAYTON	Active	
1006	Orange County		QA WASTE	Active	

Permissions

The following permissions are required to access, create and manage material origins:

Permission ID	Permission Name
24	Setup \ Operations

Add Material Origin

Material Origins can be quickly added by selecting the green **Add** icon from the Material Origin Setup screen. At a minimum, only a name is required to create an origin. Selecting a **Division** restricts where the origin can be used; if left blank, the origin is available to all sites and facilities origin can be assigned.

MATERIAL ORIGIN SETUP

SETUP > OPERATIONS > MATERIAL ORIGIN

ADD MATERIAL ORIGIN

NAME:

EXTERNAL ID:

DIVISION:

ACTIVE:

SAVE

Add Origin Fees

Pathway: Setup > Operations > Facility > Origin Fees [tab]

Add Origin Fees allows you to define origin-specific fees at the facility level. Configuring fees here enables multiple origin fees to be created for a single facility, each with its own rate, material type, charge code, and effective date range, providing flexibility to support varying pricing structures by origin.

FACILITY SETUP

SETUP > OPERATIONS > FACILITY

Origin Fees

ADD ORIGIN FEES - FACILITY (LALANDFILL)

ORIGIN:

MATERIAL TYPE:

CHARGE CODE:

RATE:

RATE UOM:

START DATE:

END DATE:

SAVE

Add an Origin Fee

1. Select the facility from the upper grid to display its associated tab set, then click the **Origin Fees** tab.

2. Click the green **Add** icon to open the **Add Origin Fees** pop-up. The facility name is displayed in the header to confirm the fees are being added to the intended facility.
3. Select an **Origin** from the drop-down.
 - o Only origins with a division that matches the facility's division are available for selection.
4. Select a **Material Type**.
 - o Only material types enabled on the **Material Type** tab (within the Facility Setup tab set) are available for selection.
5. Select the **Charge Code** that will be used for billing.
6. Enter a **Rate** for the selected origin and specify its **Rate UOM** (unit of measure).
7. Enter the **Start Date** for when the rate applies. If the rate is temporary, add an **End Date**.

Edit an Origin Fee

1. Select the facility from the upper grid to display its associated tab set, then click the **Origin Fees** tab.
2. Double-click the field for the origin you want to update to open the **Edit Origin Fees** pop-up editor.
3. Update the desired fields, then click outside the editor to save your changes.

Assign to a Site

Pathway: Customer Service Screen > [right click] Edit Site

At the site level, a default origin can be set and will auto-populate the **Default Origin** field when creating a new inbound ticket. Additionally, when an origin is set here, the origin percentage on the **Origin** tab of the **Edit Inbound Order** screen is automatically set to 100%.

The screenshot shows the 'Edit Site' interface. The top navigation bar has tabs for 'Basic Settings', 'Billing Settings', 'BIC Profile', and 'Required Capabilities'. The 'Basic Settings' tab is active. On the left, there are input fields for 'NAME' (The Mill), 'NAME 2', 'ADDRESS LINE1' (24246 Greenway Ave N), 'ADDRESS LINE 2', 'CITY/STATE/POSTAL CODE' (Forest Lake, MN 55025-8), 'PHONE 1', 'PHONE 2', 'OLD ID', 'PO#', 'SIGNATURE REQUIRED', 'LEED REPORTABLE', 'VIP', 'NOTE', and 'WARNING ON OPEN'. On the right, there are dropdowns for 'DIVISION' (QA WASTE), 'SERVICE REGION' (QA Waste OPEN MARKET), 'TAX REGION' (with a search icon), 'ORIGIN' (highlighted in yellow), 'SOURCE', 'SALES REP', 'SITE CLASS', 'GENERATOR', 'EPA', 'STATE ID', and 'ADDITIONAL SERVICE MINUTES'. A dropdown menu for 'ORIGIN' is open, showing 'Downtown', 'DTLA', 'Midtown', and 'Orange County', with 'Small Quantity Generator' as the sub-option. A red box highlights the 'ORIGIN' field, and a cursor is pointing at the 'Downtown' option in the dropdown.

Image Example: Create Inbound Order - Default Origin field

When an origin is assigned at the site level, it will auto-populate the **Default Origin** field for inbound orders created for the site.

INBOUND / OUTBOUND

FACILITY: LALANDFILL In Progress TARE TRUCK OR EQ

Inbound History Daily Totals

ORDER # DATE VEHICLE ACCOUNT / SITE TRANSPORT INFO SERVICE INFO MATERIALS / ADJUSTMENTS

TOTALS: 35 loads

CREATE INBOUND ORDER

QA Scale Customer 2 216 Pacific St Pomona, CA 91768-3216 **COD - Payment Required**

SCHEDULE DATE: 02/09/26 Monday SERVICE CODE: Scale Inbound Services ORDER TYPE: Inbound / Receiving - Scale IN - Auto Post

TRUCK: **DEFAULT ORIGIN: DTLA**

MATERIAL: TRANSPORTER: TRANSPORT METHOD: BILL OF LADING:

Start: 10:08 ... Type: LARGE License: 123 TRK Cash Customer (49346001) Brady St, Houston, TX Scale IN - Auto Post DTLA (50%)

CREATE

Image Example: Edit Inbound Order - Origins Percentage

When an origin is assigned at the site level, it will set the origin's **Percentage** to 100% on the Origins tab for the inbound order.

EDIT INBOUND / RECEIVING - TICKET NUMBER: 41964 - WORK ORDER: 10978805

Site # 49199001 TICKET NUMBER: 41964 WORK ORDER: 10978805 QTY: 1 SERVICE CODE: Scale Inbound Services (38506) WORK TYPE: SCALE_POST ORDER TYPE: Inbound / Receiving

QA Scale Customer 2 216 Pacific St Pomona, CA 91768-3216 **COD - Payment Required**

PHONE: CREATED BY: Alienia Somers - Admin-NS (Sales) on 2/9/26 3:51 pm ORDER REASON:

RECEIVING FACILITY: LALANDFILL MATERIAL: MSW TANK: **DTLA**

PO NUMBER: EXTERNAL ID: TRANSPORTER: TRANSPORT METHOD: BILL OF LADING:

WORK STATUS: In Progress EXCEPTION REASON: POSTING STATUS: Pending

Weights - Scale Version: 1.2 - CC: XX-XXX

GROSS / IN	lbs	START: 02/09/26 Mon	03 : 51 : 37 . 000 P
TARE / OUT	lbs	END:	-- : -- --
NET	lbs	VOLUME	yd ³

CHARGES
SURCHARGES
TAXES
TOTAL

Charges 2 Payments Origins 1 Materials Completion Attachments Photos

ORIGIN ↑ **PERCENTAGE**

Downtown	100%
DTLA	
Midtown	
Orange County	

Assign to Inbound Work Order

Pathway: Operations > Inbound / Outbound

On the **Inbound / Outbound** screen, the Origin field is displayed in two places: first on the **Create Inbound Order** screen, where a default origin is selected for the ticket, and again on the **Edit Inbound / Receiving** screen, where

percentages can be specified if the disposal includes material from more than one origin.

Create Inbound Order

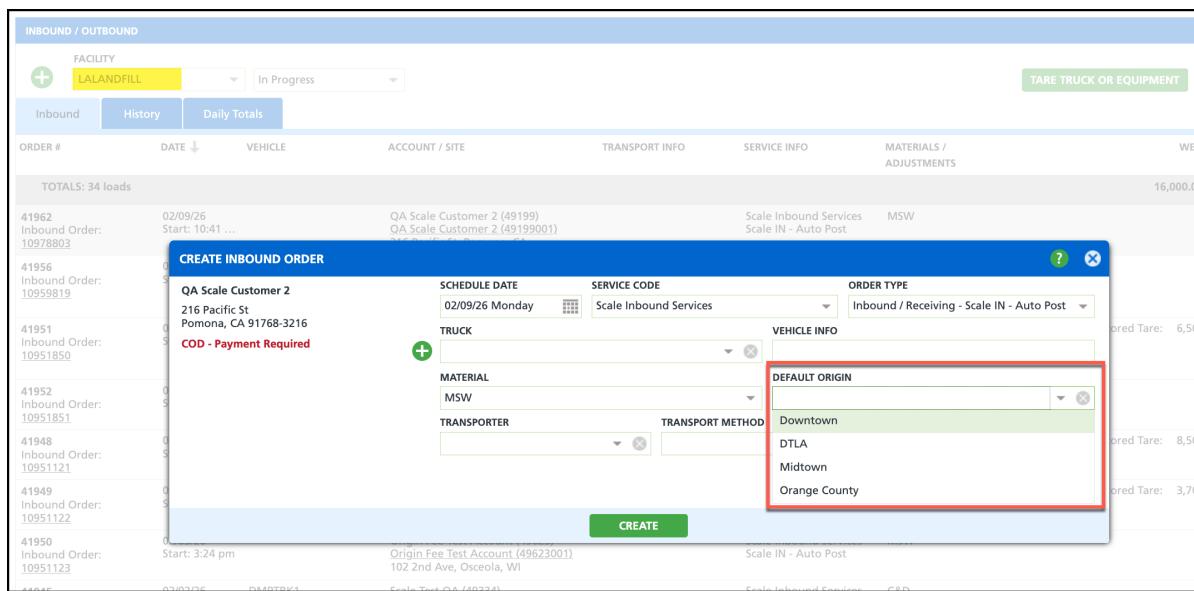
On the Create Inbound Order screen, the **Default Origin** field is displayed when setup requirements are met; otherwise, the field is hidden. If the site associated with the ticket already has a default origin set in Site Details, the origin is automatically populated.

Setup Requirements:

To display the **Default Origin** drop-down field on the Create Inbound Order screen, the **Track Inbound Source / Origin** setting for the Work Type (Setup > Operations > Work Type) must be set to either **Require Material Origin** or **Optional Material Origin**.

To display an origin in the selection drop-down, the following logic is used:

An origin will display only when its assigned division matches the division of the facility. If no division is assigned to the origin (the Division field is blank), the origin will display for all facilities.



Edit Inbound Order

On the **Edit Inbound / Receiving** screen, the **Origins** tab is displayed when setup requirements are met; otherwise, the tab is hidden. If a default origin was previously selected from the Create Inbound Order screen, or an origin is assigned at the site level, it will automatically be set to 100%.

Setup Requirements:

To display the **Origin** tab on the Edit Inbound / Receiving screen, the **Track Inbound Source / Origin** setting for the Work Type (Setup > Operations > Work Type) must be set to either **Require Material Origin** or **Optional Material Origin**. **NOTE:** If **Require Material Origin** is selected, an origin percentage must be designated for the order's Work Status to be marked **Completed**.

To display an origin in the tab, the following logic is used:

An origin will display only when its assigned division matches the division of the receiving facility. If no division is assigned to the origin (the Division field is blank), the origin will display for all facilities.

EDIT INBOUND / RECEIVING - TICKET NUMBER: 41963 - WORK ORDER: 10978804

Site # 49199001	TICKET NUMBER	WORK ORDER	QTY	SERVICE CODE	WORK TYPE	ORDER TYPE
QA Scale Customer 2	41963	10978804	1	Scale Inbound Services (38506)	SCALE_POST	Inbound / Receiving
ORDER NOTES						
216 Pacific St Pomona, CA 91768-3216 COD - Payment Required PHONE +1 555-555-5553 CREATED BY Alienia Somers - Admin-NS (Sales) on 2/9/26 1:43 pm ORDER REASON						
TRUCK			VEHICLE INFO			
PO NUMBER	EXTERNAL ID					
RECEIVING FACILITY	MATERIAL	TANK				
LALANDFILL	MSW					
TRANSPORTER	TRANSPORT METHOD	BILL OF LADING				
WORK STATUS	EXCEPTION REASON	POSTING STATUS				
In Progress		Pending				
Weights - Scale Version: 1.2 - CC: XX-XXX						
GROSS / IN	lbs	START	02/09/26 Mon	01 : 43 : 06 .000 P		
TARE / OUT	lbs	END		-- : -- --		
NET	lbs	VOLUME		yd ³		
CHARGES SURCHARGES TAXES TOTAL						
Charges 2	Payments	Origins 3	Materials	Completion	Attachments	Photos
ORIGIN ↑ PERCENTAGE Downtown 25% DTLA 50% Midtown 25% Orange County						
Total: 100%						
Select Print Format 		ADD PAYMENT (F7)   SAVE (F2)				

Related Articles

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