

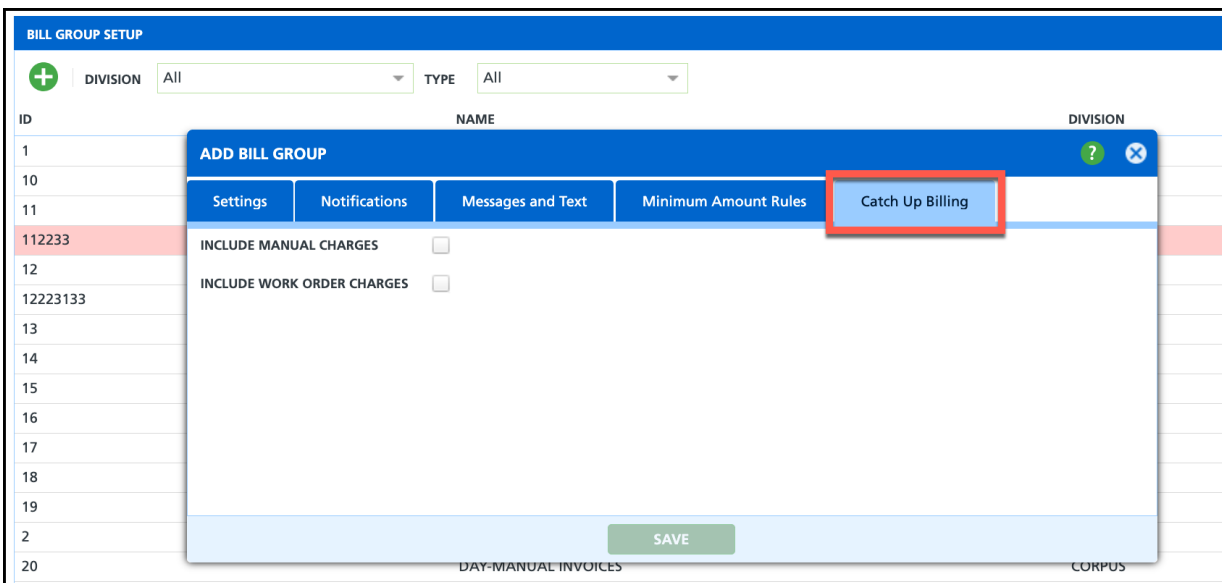
# Bill Group (Setup / Accounting) - New Catch Up Billing Feature (20140, 20031) [New Feature]

Last Modified on 04/13/2026 9:41 am PDT

Billing has been enhanced to support a new **Catch Up** billing batch type that includes previously unbilled services and charges, including recurring services and any catch up billing charges enabled at the bill group level. Catch Up billing may be used in scenarios such as new services being added or increased between billing periods, allowing the account to be caught up and helping prevent customers from having a larger balance on their next invoice.

## Bill Group Setup Changes

To support this, a new **Catch Up Billing** tab has been added to the Bill Group Setup screen with configuration options to control the inclusion of **Manual Charges** and **Work Order Charges** when running a catch up billing batch.



## Billing Batch Changes

In the Create Billing Batch window, a new **Catch Up** option has been added to the **Type** drop-down. When selected, a **Bill Group**, **Invoice Date**, and **Bill To Date** are required. Based on the Catch Up Billing settings enabled for the selected bill group, those selections will be included along with informational messaging displayed alongside the date fields to indicate what will be billed for the specified time period.

Pending and In Process

History



DIVISION

QAWASTE

BILL GROUP

Anniversary 4WK Arrears

DIVISION

QAWASTE

BATCH ID ↑

26042

TYPE

All Charges

### CREATE BILLING BATCH



TYPE

Catch Up

BILL GROUP

QA Billing Cycle / Monthly / Advance / QAWASTE

INVOICE DATE

01/31/2026



Work Orders and Manual Charges will be billed through 1/31/26.

BILL TO DATE

04/30/2026



Recurring Services will be billed through 4/30/26.

Catch up billing will calculate Recurring Services, Manual Charges, Work Order Charges.

CREATE BATCH