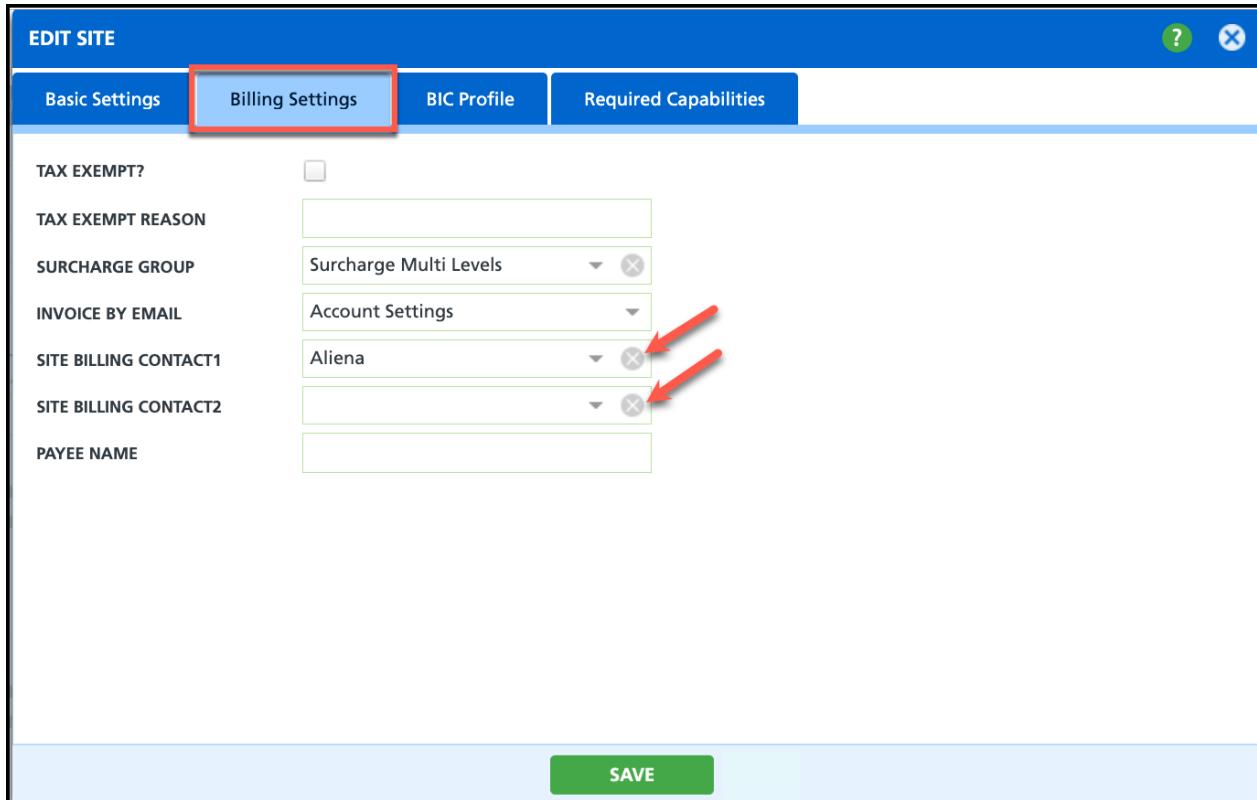


Edit Account/Site (Accounts) - Option to Clear Billing Contact Fields Added (20102)

Last Modified on 01/07/2026 11:59 am PST

The billing contact fields in the **Billing Settings** tab of the **Edit Site** screen and the billing contacts fields in the **Edit Account** screen have all been updated so they can now be cleared. Previously, you had to select a different contact to remove the current one.



The screenshot shows the 'Edit Site' interface. The 'Billing Settings' tab is selected, indicated by a red box and a blue background. The 'Basic Settings' tab is visible but not selected. The 'BIC Profile' and 'Required Capabilities' tabs are also present. The form includes fields for 'TAX EXEMPT?' (checkbox), 'TAX EXEMPT REASON' (text input), 'SURCHARGE GROUP' (dropdown with 'Surcharge Multi Levels' and a clear button), 'INVOICE BY EMAIL' (dropdown with 'Account Settings' and a clear button), 'SITE BILLING CONTACT1' (dropdown with 'Aliena' and a clear button), 'SITE BILLING CONTACT2' (dropdown with a clear button), and 'PAYEE NAME' (text input). A green 'SAVE' button is at the bottom. Red arrows point to the clear buttons in the 'SITE BILLING CONTACT1' and 'SITE BILLING CONTACT2' dropdowns.

Pathway: Customer Service Screen > Edit Account | Edit Site