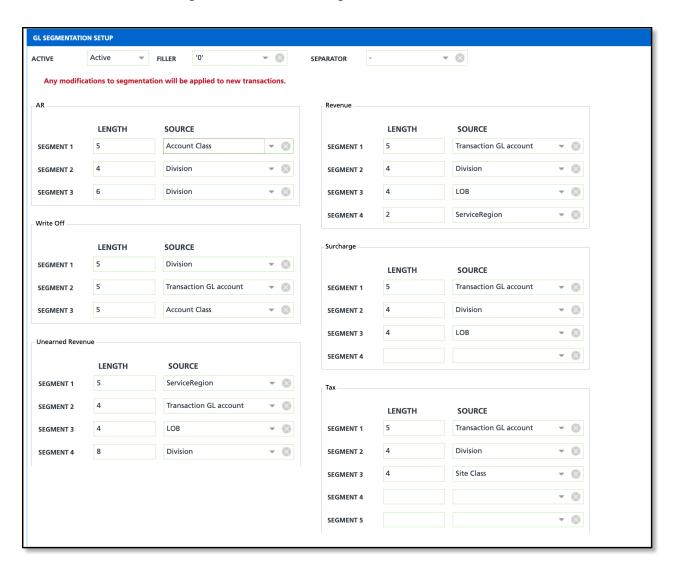# GL Segmentation Setup

Last Modified on 09/27/2024 2:30 pm EDT

Pathway: *Setup > Accounting > GL Segmentation*

The GL Segmentation screen is used to organize financial transactions into segments based on a business's structure and reporting needs. Segments can be based on Division, Line of Business, Service Region, Account Class, etc and are visible in *Accounting > GL Transaction Processing*.

Permissions

The following permissions are required to edit GL segments:

Permission ID	Permission Name
22	Setup / Accounting

Field Descriptions

Field	Description
Active	Controls the availability of GL Segmentation. This status applies to all GL segmentation setups displayed on the screen.

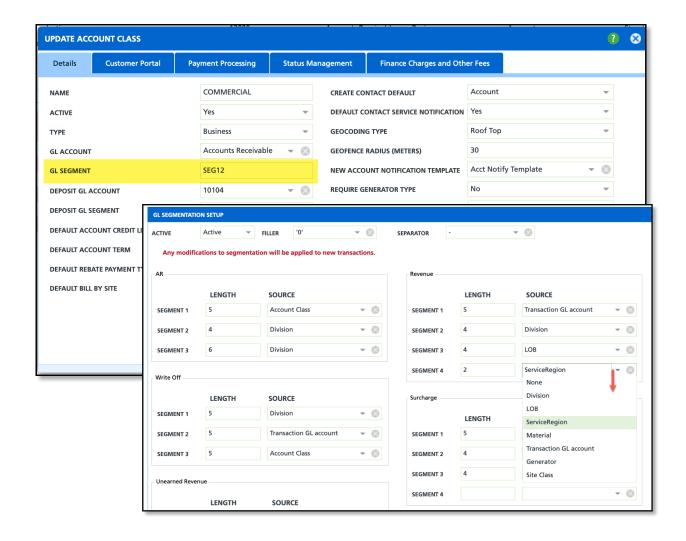|	
Filler	A filler will automatically be inserted for GL segments if the values from the source do not meet the required segment length. • '0': inserts a '0' for each missing value. • ' ' : indicates a space and inserts an empty character very each missing value.
Separator	Configures the display of GL segments, allowing them to be separated by either a comma or a dash.
GL Segmentation	
Segments	GL Segments can be set up for the following areas to track their specific revenue streams: • AR • Write Off • Unearned Revenue • Revenue • Surcharge • Tax

GL Segmentation Setup

There are five revenue areas where GL Segmentation can be established to organize financial transactions into segments, allowing for detailed insight into where revenue is generated and allocated. These areas include: Accounts Receivable (AR), Write-Off, Unearned Revenue, Revenue, Surcharge, and Tax.

Length

Setup screens, such as Account Class Setup and Division Setup, include a GL Segment field to capture the unique GL segment specific to each setup. The **Length** field on the GL Segmentation Setup screen defines how many characters from the setup location's (source) GL Segment field are displayed in reports.
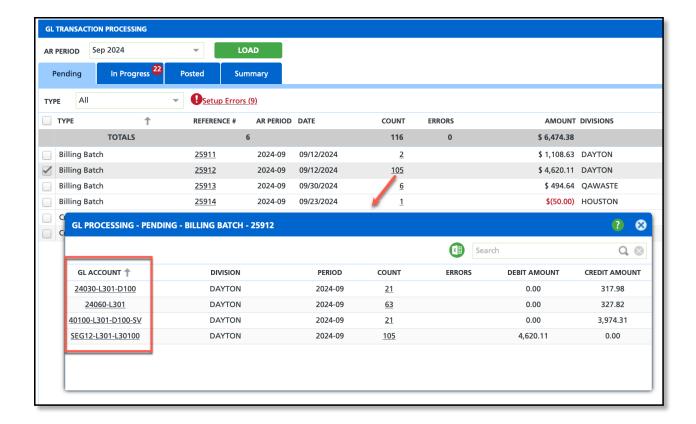
Source

The **Source** field specifies where the segment is being pulled from (e.g., Division, Account Class, Line of Business (LOB), etc.). Selecting the dropdown will display a list of available sources.

Review GL Segments

GL Segments are displayed within GL Transaction Processing after billing and can be reviewed by clicking either the Count link or the Reference # link. More information about the GL Transaction Processing screen can be found here: GL Transaction Processing.

Break Down of GL Account

The image below illustrates how GL segments can be configured and how they appear in GL Transaction Processing and other areas where GL segments are displayed. In this example, the dash separator was also used to create a separation between each segment.