

GL Segmentation Setup

Last Modified on 09/27/2024 2:30 pm EDT

Pathway: Setup > Accounting > GL Segmentation

The GL Segmentation screen is used to organize financial transactions into segments based on a business's structure and reporting needs. Segments can be based on Division, Line of Business, Service Region, Account Class, etc and are visible in Accounting > GL Transaction Processing.

GL SEGMENTATION SETUP

ACTIVE Active

FILLER '0'

SEPARATOR -

Any modifications to segmentation will be applied to new transactions.

AR

	LENGTH	SOURCE
SEGMENT 1	<input type="text" value="5"/>	<input type="text" value="Account Class"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 2	<input type="text" value="4"/>	<input type="text" value="Division"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 3	<input type="text" value="6"/>	<input type="text" value="Division"/> <input type="button" value="v"/> <input type="button" value="x"/>

Write Off

	LENGTH	SOURCE
SEGMENT 1	<input type="text" value="5"/>	<input type="text" value="Division"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 2	<input type="text" value="5"/>	<input type="text" value="Transaction GL account"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 3	<input type="text" value="5"/>	<input type="text" value="Account Class"/> <input type="button" value="v"/> <input type="button" value="x"/>

Unearned Revenue

	LENGTH	SOURCE
SEGMENT 1	<input type="text" value="5"/>	<input type="text" value="ServiceRegion"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 2	<input type="text" value="4"/>	<input type="text" value="Transaction GL account"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 3	<input type="text" value="4"/>	<input type="text" value="LOB"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 4	<input type="text" value="8"/>	<input type="text" value="Division"/> <input type="button" value="v"/> <input type="button" value="x"/>

Revenue

	LENGTH	SOURCE
SEGMENT 1	<input type="text" value="5"/>	<input type="text" value="Transaction GL account"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 2	<input type="text" value="4"/>	<input type="text" value="Division"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 3	<input type="text" value="4"/>	<input type="text" value="LOB"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 4	<input type="text" value="2"/>	<input type="text" value="ServiceRegion"/> <input type="button" value="v"/> <input type="button" value="x"/>

Surcharge

	LENGTH	SOURCE
SEGMENT 1	<input type="text" value="5"/>	<input type="text" value="Transaction GL account"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 2	<input type="text" value="4"/>	<input type="text" value="Division"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 3	<input type="text" value="4"/>	<input type="text" value="LOB"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 4	<input type="text"/>	<input type="text"/> <input type="button" value="v"/> <input type="button" value="x"/>

Tax

	LENGTH	SOURCE
SEGMENT 1	<input type="text" value="5"/>	<input type="text" value="Transaction GL account"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 2	<input type="text" value="4"/>	<input type="text" value="Division"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 3	<input type="text" value="4"/>	<input type="text" value="Site Class"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 4	<input type="text"/>	<input type="text"/> <input type="button" value="v"/> <input type="button" value="x"/>
SEGMENT 5	<input type="text"/>	<input type="text"/> <input type="button" value="v"/> <input type="button" value="x"/>

Permissions

The following permissions are required to edit GL segments:

Permission ID	Permission Name
22	Setup / Accounting

Field Descriptions

Field	Description
Active	Controls the availability of GL Segmentation. This status applies to all GL segmentation setups displayed on the screen.

Filler	<p>A filler will automatically be inserted for GL segments if the values from the source do not meet the required segment length.</p> <ul style="list-style-type: none"> • '0': inserts a '0' for each missing value. • ' ' : indicates a space and inserts an empty character very each missing value.
Separator	<p>Configures the display of GL segments, allowing them to be separated by either a comma or a dash.</p>
GL Segmentation	
Segments	<p>GL Segments can be set up for the following areas to track their specific revenue streams:</p> <ul style="list-style-type: none"> • AR • Write Off • Unearned Revenue • Revenue • Surcharge • Tax

GL Segmentation Setup

There are five revenue areas where GL Segmentation can be established to organize financial transactions into segments, allowing for detailed insight into where revenue is generated and allocated. These areas include: Accounts Receivable (AR), Write-Off, Unearned Revenue, Revenue, Surcharge, and Tax.

Length

Setup screens, such as Account Class Setup and Division Setup, include a GL Segment field to capture the unique GL segment specific to each setup. The **Length** field on the GL Segmentation Setup screen defines how many characters from the setup location's (source) GL Segment field are displayed in reports.

Source

The **Source** field specifies where the segment is being pulled from (e.g., Division, Account Class, Line of Business (LOB), etc.). Selecting the dropdown will display a list of available sources.

UPDATE ACCOUNT CLASS
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✕

Details

Customer Portal

Payment Processing

Status Management

Finance Charges and Other Fees

NAME	COMMERCIAL	CREATE CONTACT DEFAULT	Account
ACTIVE	Yes	DEFAULT CONTACT SERVICE NOTIFICATION	Yes
TYPE	Business	GEOCODING TYPE	Roof Top
GL ACCOUNT	Accounts Receivable	GEOFENCE RADIUS (METERS)	30
GL SEGMENT	SEG12	NEW ACCOUNT NOTIFICATION TEMPLATE	Acct Notify Template
DEPOSIT GL ACCOUNT	10104	REQUIRE GENERATOR TYPE	No

GL SEGMENTATION SETUP
?
✕

ACTIVE: Active FILLER: '0' SEPARATOR: -

Any modifications to segmentation will be applied to new transactions.

AR

	LENGTH	SOURCE
SEGMENT 1	5	Account Class
SEGMENT 2	4	Division
SEGMENT 3	6	Division

Write Off

	LENGTH	SOURCE
SEGMENT 1	5	Division
SEGMENT 2	5	Transaction GL account
SEGMENT 3	5	Account Class

Unearned Revenue

	LENGTH	SOURCE
SEGMENT 1		

Revenue

	LENGTH	SOURCE
SEGMENT 1	5	Transaction GL account
SEGMENT 2	4	Division
SEGMENT 3	4	LOB
SEGMENT 4	2	ServiceRegion

Surcharge

	LENGTH	SOURCE
SEGMENT 1	5	Material
SEGMENT 2	4	Transaction GL account
SEGMENT 3	4	Generator
SEGMENT 4		Site Class

None

Division

LOB

ServiceRegion

Material

Transaction GL account

Generator

Site Class

Review GL Segments

GL Segments are displayed within GL Transaction Processing after billing and can be reviewed by clicking either the Count link or the Reference # link. More information about the GL Transaction Processing screen can be found here: [GL Transaction Processing](#).

GL TRANSACTION PROCESSING

AR PERIOD: Sep 2024 LOAD

Pending In Progress ²² Posted Summary

TYPE: All ! Setup Errors (9)

TYPE	REFERENCE #	AR PERIOD	DATE	COUNT	ERRORS	AMOUNT	DIVISIONS
TOTALS	6			116	0	\$ 6,474.38	
<input type="checkbox"/> Billing Batch	25911	2024-09	09/12/2024	2		\$ 1,108.63	DAYTON
<input checked="" type="checkbox"/> Billing Batch	25912	2024-09	09/12/2024	105		\$ 4,620.11	DAYTON
<input type="checkbox"/> Billing Batch	25913	2024-09	09/30/2024	6		\$ 494.64	QAWASTE
<input type="checkbox"/> Billing Batch	25914	2024-09	09/23/2024	1		\$(50.00)	HOUSTON

GL PROCESSING - PENDING - BILLING BATCH - 25912

GL ACCOUNT ↑	DIVISION	PERIOD	COUNT	ERRORS	DEBIT AMOUNT	CREDIT AMOUNT
24030-L301-D100	DAYTON	2024-09	21		0.00	317.98
24060-L301	DAYTON	2024-09	63		0.00	327.82
40100-L301-D100-SV	DAYTON	2024-09	21		0.00	3,974.31
SEG12-L301-L30100	DAYTON	2024-09	105		4,620.11	0.00

Break Down of GL Account

The image below illustrates how GL segments can be configured and how they appear in GL Transaction Processing and other areas where GL segments are displayed. In this example, the dash separator was also used to create a separation between each segment.

GL PROCESSING - PENDING - BILLING BATCH - 25911

GL ACCOUNT ↑	DIVISION	PERIOD	COUNT	ERRORS	DEBIT AMOUNT
12000-L301-L30100	DAYTON	2024-09	2		1,108.63
40120-L301-D300-SV	DAYTON	2024-09	2		0.00

- Service Region
- Line of Business
- Division
- Transaction GL Account