

Site Status Updates Pending Approval

Last Modified on 12/17/2024 9:50 am PST

Pathway: [Accounts > Site Status Updates Pending Approval](#)

The Site Status Pending Approval screen provides a second level review to complete a status change to a site. Use this screen to **approve** or **reject** changes to an active, vacation hold, or inactive status.

SITE STATUS UPDATES PENDING APPROVAL								ACCOUNTS > SITE STATUS UPDATES PENDING APPROVAL			
DIVISION		HOUSTON								Search <input type="text"/>	
SITE ID ↑	NAME	ADDRESS	CURRENT STATUS	EFFECTIVE DATE ↑	NEW STATUS	USER	NOTE	APPROVE	REJECT		
44452002	Peachland CITY BILLED...	10529 SMITH RANCH R... Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452003	Peachland CITY BILLED...	1107 BROADWAY ST Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452004	Peachland CITY BILLED...	1111 BROADWAY ST Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452005	Peachland CITY BILLED...	1129 STONE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452006	Peachland CITY BILLED...	1142 STONE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452007	Peachland CITY BILLED...	1209 STONE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452008	Peachland CITY BILLED...	1210 STONE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452009	Peachland CITY BILLED...	1230 STONE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452010	Peachland CITY BILLED...	1234 STONE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452011	Peachland CITY BILLED...	1241 STONE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452012	Peachland CITY BILLED...	1258 STONE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452013	Peachland CITY BILLED...	1301 RUSTIC LN Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452014	Peachland CITY BILLED...	13016 WILKE RD Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
44452015	Peachland CITY BILLED...	1305 RUSTIC LN Peachland, TX Brazoria County	Inactive	Sep 30, 2021	Active	House Account	Interface or import status update	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

Permissions

The following permission is required to access and use the Site Status Updates Pending Approval screen:

Permission ID	Permission Name
227	Site Status Updates Pending Approval

Fields and Descriptions

Filters	
Field	Description
Division	Filter the pending approvals by division.
Columns	
Field	Description
Site ID	The unique identification number for the site.
Name	Displays the name of the site the status change applies to.
Address	Displays the address of the site the change applies to.

Current Status	Displays the site's current status.
Effective Date	Displays the date the status change takes effect.
New Status	The new status to be applied upon approval of the status change.
User	The user that created the site status change.
Note	Displays any notes added by the user who made the status change.
Approve	Select the green check to approve the status change.
Reject	Select the reject option to keep the current status in effect.
