

# Account Class (Setup) - Updates to Finance Charges / Late Fees (16821, 16831, 16823) [New Feature]

Last Modified on 05/22/2024 3:07 pm EDT

## Setup of Insufficient Fund Fee and Credit Hold Placement Fee

Pathway: [Setup](#) > [Account](#) > [Account Class](#)

The following changes have been applied to the Finance Charges and Other Fees tab in Add/Edit Account Class:

- Previously, this tab was called 'Finance Charges \ Late Fees' and was renamed to 'Finance Charges and Other Fees'
- 4 new fields have been added:
  - Insufficient Funds Fee
    - Default setting is '0'.
  - Insufficient Funds Fee Charge Code
    - Becomes a required field if a value greater than '0' is entered in the Insufficient Funds Fee field.
  - Credit Hold Placement Fee
    - Default setting is '0'.
  - Credit Hold Placement Fee Charge Code
    - Becomes a required field if a value greater than '0' is entered in the Credit Hold Placement Fee Charge Code.

The screenshot shows the 'ACCOUNT CLASS SETUP' interface. A modal window titled 'ADD ACCOUNT CLASS' is open, displaying the 'Finance Charges and Other Fees' tab. The modal contains the following fields:

Field Name	Value
FINANCE CHARGE TYPE	During Billing
ANNUAL RATE	0.00
CHARGE CODE	
CHARGE MINIMUM	0.00
PAST DUE MINIMUM	10.00
INSUFFICIENT FUNDS FEE	0.00
INSUFFICIENT FUNDS FEE CHARGE CODE	
CREDIT HOLD PLACEMENT FEE	0.00
CREDIT HOLD PLACEMENT FEE CHARGE CODE	

A 'SAVE' button is located at the bottom of the modal. The background shows a list of account classes with '1004 BROKER' highlighted.

## Application of Insufficient Funds Fee in AR History

(Only applies to Payment Reversals and Charge Backs. Transfers and Split Payments are Excluded.)

Pathway: [Customer Service Screen](#) > [AR History](#)

If a payment reversal, or charge back is recorded for a payment, and the account class includes an insufficient funds fee and charge code settings, a manual charge is created for the account. For this, the following logic is used:

- Insufficient Funds Fee must include a value greater than '0'.
- Insufficient Funds Fee Charge Code must exist.

By default, the 'Apply Insufficient Funds Fee' check box is checked. The full fee is applied regardless if the reversal or charge back was for a partial amount.

PAYMENT REVERSAL / TRANSFER / SPLIT

05/03/2022    43358 - 888 CHINESE RESTAURANT    Check # 11858967    \$ 595.51

REVERSAL TYPE: Reverse Payment

REVERSAL DATE: 05/03/2022

APPLY INSUFFICIENT FUNDS FEE \$ 15.00

NOTE: Reverse Payment

POST

## Application of Credit Hold Placement Fee in Customer Service

*(Only applies to automated credit holds)*

**Pathway:** Setup > Account > Account Class

If an account qualifies for an automated credit hold, and the account class includes a credit hold placement fee and charge code, a manual charge will be created when the account is placed on "Credit Hold." For this, the following logic is used:

- Credit Hold Placement Fee must include a value be greater than '0'
- Credit Hold Placement Fee Charge Code must exist.
- The account class to which the account belongs must have the necessary auto credit hold settings enabled and defined in the Status Management tab.

**49044 Cabra Los Angeles**

1234 S Broadway  
Los Angeles, CA 90015-4005  
US  
(O) +1 555-555-5858

TERMS Net 20  
INVOICE DELIVERY Printed

CURRENT	1-30	31-60	61-90	91-120	120+	TOTAL
0.00	0.00	0.00	217.50	119.80	0.00	337.30

Auto Pay Not Enabled

**49044001 Cabra Los Angeles**

1234 S Broadway  
Los Angeles, CA 90015-4005  
Los Angeles County Downtown Los Angel  
es  
US  
(O) +1 555-555-5858

**Credit Hold**

DIVISION QAWASTE  
ACCOUNT MGR Aliena Somers  
CLASS AUTOCH  
BILL GROUP QA Billing Cycle  
ADVANCE - MONTHLY Billed Thru Date Apr 30, 2024

Active

DIVISION QAWASTE  
SERVICE REGION QA Service Region 2  
SALES REP Aliena Somers  
SOURCE Call In  
GENERATOR Not Applicable

TAX REGION <Not Set>  
TAX EXEMPT No  
LEED REPORTABLE No

**HIGHLIGHTS** | **PENDING**

Account is significantly past due | 606... Credit Hold Placemen... House Account | 05/17/2024 | Amount: \$ 18.00, Note: Auto Credit Hold placement fee

**ACTIVE SERVICES (2)** | Standard | TOTAL RECURRING \$ 200.00

QTY	SERVICE CODE	SERVICE ID	FREQUENCY	SCHEDULE	PER UNIT RATE	RATE	WO MIN.	START DATE	END DATE	CONTRACT EXP.
2	3 Yard Trash Service	C3F0	1x per week		\$ 100.00	\$ 200.00 per month		02/13/24		
1	30 Yard Open Top Service - MSW	99D4	5x per week	M,T,W,H,F	\$ 0.00	\$ 0.00 per month		04/01/24		

**CALENDAR** | May, 2024 | **EVENTS** | AR

SUN	MON	TUE	WED	THU	FRI	SAT
Apr 28	Apr 29	Apr 30	May 1	May 2	May 3	May 4
May 5	May 6	May 7	May 8	May 9	May 10	May 11
May 12	May 13	May 14	May 15	May 16	May 17 Credit Hold Placement Fee	May 18