

Credit Card / ACH Reconciliation

Last Modified on 11/04/2025 9:40 am PST

Pathway: Accounting > Credit Card / ACH Reconciliation

The Credit Card/ACH Reconciliation screen offers a clear and detailed record of all credit card and ACH transactions for a specified time period. The displayed results are based on the applied filter criteria.

CREDIT CARD / ACH RECONCILIATION										ACCOUNTING > CREDIT CARD / ACH RECONCILIATION						
SALE - APPROVED 17 / \$ 1,256.78		SALE - VOID		SALE - DECLINED 14 / \$ 683.78		REFUND - APPROVED 13 / \$ 182.44		REFUND - DECLINED 21 / \$ 0.00		CREDIT - APPROVED		CREDIT - DECLINED		CHARGEBACKS 3 / \$(123.06)		
START DATE	END DATE	DIVISION		GATEWAY		SETTLEMENT STATUS		PAYMENT TYPE		SOURCE						
08/01/25	11/04/25	HOUSTON, QAWASTE, DAYTON		All		All		Bank Account, Ame		One Time Payment,		LOAD				
PAYMENT BATCH	TRANSACTION DATE	NAVUSOFT / MERCHANT	ACCOUNT	PAYMENT TYPE		TRANSACTION TYPE	RESULT	MERCHANT AUTHORIZATION	AMOUNT	SETTLEMENT BATCH	SETTLEMENT STATUS					
11612 (09/08/2025)	09/08/2025 11:02 am	180636 123456	CONSTRUCTION INC (26034)	Bank Account - 1234		Sale	Approved	DEMO_AUTH	\$ 2.31							
11612 (09/08/2025)	09/08/2025 10:59 am	180635 123456	CONSTRUCTION INC (26034)	Bank Account - 1234		Sale	Approved	DEMO_AUTH	\$ 5.25							
11611 (09/08/2025)	09/08/2025 9:22 am	180634 123456	CONSTRUCTION INC (26034)	Visa - 1111 Exp. 02/2029		Sale	Approved	DEMO_AUTH	\$ 59.17							
11612 (09/08/2025)	09/08/2025 12:00 am	180637*	CONSTRUCTION INC (26034)	Bank Account - 1234		Chargeback	Approved		\$(2.33)							
11611 (09/08/2025)	09/08/2025 12:00 am	180634*	CONSTRUCTION INC (26034)	Visa - 1111 Exp. 02/2029		Chargeback	Approved		\$(59.17)							
11611 (09/08/2025)	09/08/2025 12:00 am	180639*	CONSTRUCTION INC (26034)	Visa - 1111 Exp. 02/2029		Chargeback	Approved		\$(61.56)							
11609 (09/02/2025)	09/02/2025 5:05 pm	180632* 245737772301	Habit Burger & Grill (49343)	Visa - 1111 Exp. 02/2027		Sale	Approved	PP5905	\$ 15.60							
11609 (09/02/2025)	09/02/2025 5:05 pm	180631* 245736772300	Central Perk (48989)	Mastercard - 4333 Exp. 11/2026		Sale	Declined		\$ 0.00							
11605 (08/14/2025)	08/14/2025 3:51 pm	180618 226818167916	Jane Wick (49426)	Visa - 1111 Exp. 12/2026		Sale	Approved	PP5874	\$ 104.50							
11603 (08/02/2025)	08/02/2025 8:10 pm	180617 214291776252	Refund_Testing (49459)	Visa - 1111 Exp. 03/2030		Sale	Approved	PP5047	\$ 305.00							
11602 (08/02/2025)	08/02/2025 5:38 pm	180616* 214743074281	Habit Burger & Grill (49343)	Visa - 1111 Exp. 02/2027		Sale	Approved	PP5865	\$ 15.60							

Permissions

The following permission is required to access the Credit Card / ACH Reconciliation screen:

Permission ID	Permission Name
430	Credit Card / ACH Reconciliation

Field Descriptions

Fields	Descriptions
Filters	
Start Date	Filters the screen by the start date of the payment batch the payment is included in.
End Date	Filters the screen by the end date of the payment batch the payment is included in.
Division	Filters the screen by the Division associated to the Credit Card or ACH payment.
Gateway	Filters the screen by the third party application used to process the payment.
Settlement Status	Filters the screen based on the settlement status. Defaults to 'All.'
Payment Type	Filters the screen by the payment type: bank account (ACH) or credit card.
Source	Filters the screen by the source of the payment.
Columns	
Payment Batch	Displays the payment batch ID and the processing date of the batch that includes the respective payment. Select the hyperlink to open the AR Payment Batch screen.
Transaction Date	Displays the date and time the AR payment batch was posted.
Navusoft / Merchant Transaction ID	Displays the Navusoft ID on the top line and the merchant reference ID below it. If a note exists for the transaction, an asterisk appears next to the Navusoft ID and the note is shown when hovering over it.
Account	Displays the account the transaction applied to.

Payment Type	Indicates the payment type that was used.
Transaction Type	Indicates the transaction type associated to the payment (<i>Sale, Sale(Voided), Refund and Chargeback</i>).
Result	Displays if the payment was successful.
Merchant Authorization	Displays the merchant authorization code recorded for the transaction. For voided transactions, the merchant's void authorization code is displayed below it.
Amount	Displays the amount that was processed.
Settlement Batch	Displays the settlement batch ID and the settlement date below it.
Settlement Status	Displays the settlement status and the settlement amount below it.
