Enable Site Service Recurring Minimum (Setup Process)

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This article details the setup required to include a monthly service minimum for sites. When setup is complete, a *Minimum Per Month* field will display when adding an active service to a site, or adding a service to a proposal.

ADD ACTIVI	E SERVICE											?	8
REASON CODE QTY 1	E ADD-Ne EQUIPMEN	ew Business T Roll Off 🔍 💌 🛞	SERVICE CODE 10 Yard Open	START DATE	10/27/23 Frid	day REQUENCY 1x per week	Week 43	(B) PER UNIT 85.0000	SERVICE FEE	s month	M 3	INIMUM PER MONTH	4
SERVICE DAYS REQUESTED B SERVICE NOTI	S Mon	Tue Wed	Thu Z Fi	ri Sat	Sun	Tx per week		Map -	s.uu s.s. s. Food s. Bro s. s. S. Fite 2	y St Rd S	DISPLAY AL	L LINE OF BUSINESS	akhc
	 ▲ ACTIVE QTY 1 1 1 1 	SERVICES (4) Star SERVICE CODE 8 Yard Trash Ser Enclosure 8 Yard Recycle S 10 Yard Open To	vice ervice op Service	\$ 200 0		3 + -		TOTAL RECUI	RRING \$515.6	54 SEI	RVICE ID 304E 1B9B EE5C A425	FREQUENCY 2x per week 2x per week 1x per week	erro
		DAR 🗐 < C SUN	October, 2023	× 50.00	EVENTS ION	Pos	sted By: Ali	TUE	oct 3		WED	Oct 4	
			Oct 8			Oct 9			Oct 10			Oct 11	ſ

Permissions

Permission ID		Permission Name
	70	Add Active Service To Active Account
	73	Add Active Service

Setup: Line of Business

Pathway: Setup > Services > Line of Business

In the Settings tab of the Add/Update Line of Business screen, choose a charge code from the 'Recurring Minimum Charge Code' field. This code will appear on the invoice when an account is billed for the recurring minimum amount and also determines the visibility of the 'Enable Recurring Minimum' field on the Service Code screen.

LINE OF BUSINESS SETUP								
0								
ID	NAME	SCRE	EN TYPE	ENABLE MANIFEST	PROCESSING GL SEGMENT	WORK ORDER MINIMUM CHARGE OVER CODE CODE	MAX-WEIGHT CHARGE	
DOCDEST	Document Destruction	1		No				
FEL	Commercial	UPDATE LINI	OF BUSINESS					?
HAZ	Hazardous Material							
LF	Landfill	LOB ID	RO					
MEDICAL	Medical Waste	NAME	Roll Off					
MISC	Miscellaneous	NAIVIE	Non on			ACTIVE		
RESI	Residential	Settings	Mohile	Ontimization	Self-Service Ordering	Profitability		
RO	Roll Off	Jettings	Wioblic	optimization	Sen Service Ordening	Trontability		
SCALE	Scale	SCREEN TYP	F		1 -	ENABLE LISED OIL COLLECTION	No	~
		JCREENTIT	-					
		GL SEGMEN	r		D300	ENABLE PROACTIVE ROUTE STATUS DRIVER CHECK	No	~
		UNEARNED	REVENUE GL ACCO	TANC	Unearned Revenue 🛛 👻 🛞	ENABLE MANIFEST PROCESSING	No	Ŧ
		WORK ORDE	R MINIMUM CHA	RGE CODE	-	ENABLE MANIFEST GROUP WEIGHT ROUNDING	No	Ŧ
		OVER MAX	WEIGHT CHARGE	CODE	-	ENABLE ACTIVE DISPATCH	Yes	Ŧ
		RENTAL CHA	RGE CODE		Inactivity Fee 👻	ENABLE CHARGE CODE WASTE CODES	No	Ŧ
		RECURRING	MINIMUM CHARG	ie code	vice Minimum Charge 👻 🛞	ENABLE WORK TYPE DEFAULT CHARGE CODES	Yes	Ŧ
		LIMIT CHAR	SE CODE TO MATO	CHING EQUIPMENT	No 👻	ENABLE BIC REPORTING	No	Ŧ
		LIMIT CHAR	SE CODE TO MATO	CHING MATERIAL	No 👻	ENABLE LABOR TRACKING	No	Ŧ
		INVOICE SUI	MMARY DESCRIPT	ION	This is a test. RO LOB Setup			
Service Frequencies	NavuNav Available Extra Charges	PRODUCTIVI	TY UNIT NAME					
FREQUENCY TYPE	- 🛛							
		_	EREQUENCY.			DESCRIPTION		

Setup: Service Code

Pathway: Setup > Services > Service Code

In the Service Code tab of the Update Service Code screen, set the 'Enable Recurring Minimum' field to "Yes." When enabled, the *Minimum Per Month* field will display on the 'Add Active Service' screen.

This field is visible only when a charge code is selected for the Recurring Minimum Charge Code field in the Line of Business to which the service code belongs.

UPDATE SERVICE CODE			? 😣
Service Code Surcharges	Divisions		
SERVICE CODE	RO10T	ACTIVE	Yes
NAME	10 Yard Open Top Service	ENABLE ROUTING	Yes 👻
LINE OF BUSINESS	Roll Off	REQUIRE FREQUENCY	Yes 💌
EQUIPMENT TYPE	10 Yard Roll Off	ENABLE DRIVER UPDATE	No 👻
MATERIAL TYPE		ENABLE ACCOUNT SIGNATURE	No 👻
иом	month	ENABLE DRIVER SIGNATURE	No
TAXABLE	Yes 💌 CLASS 💌	ENABLE RECURRING MINIMUM	Yes 👻
GL ACCOUNT	Service Income:Roll Off Service In 📼		No 👻
PRORATION METHOD	Calendar Days - Start and End 🛛 👻	ENABLE RENTAL FEE	Yes 👻
BILL WHILE ON CREDIT HOLD	Yes 📼		