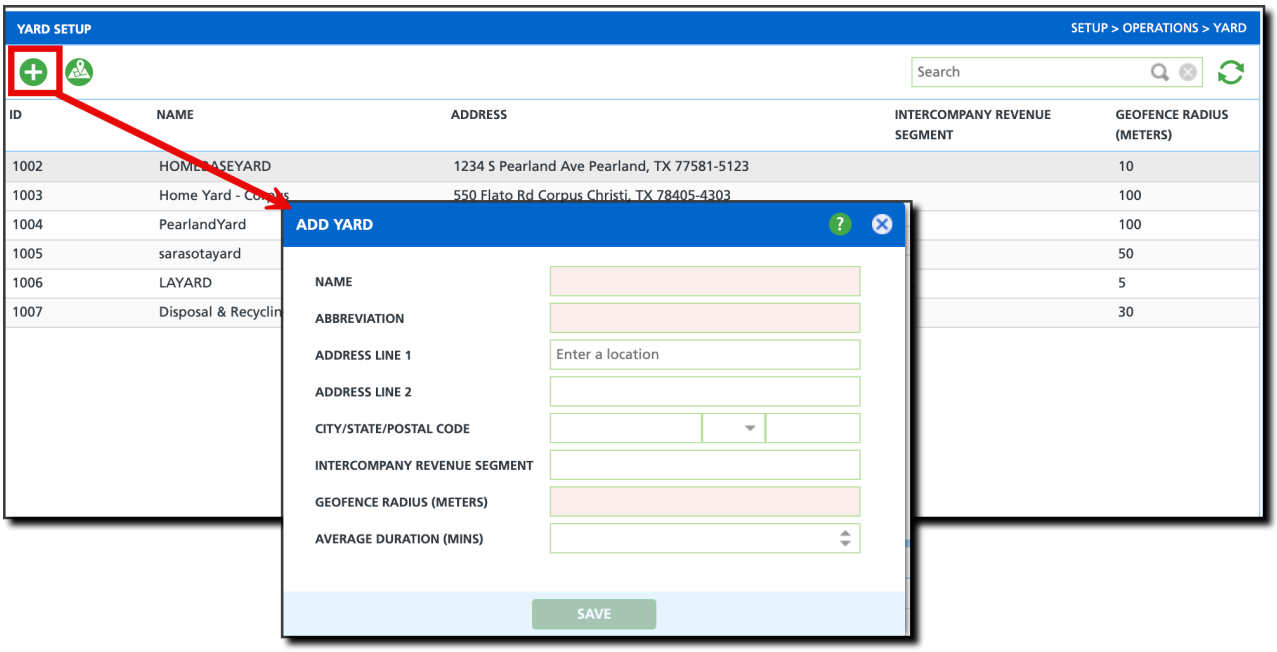
# Yard Setup

Last Modified on 07/21/2026 1:18 pm PDT

**Pathway:** *Setup > Operations > Yard*

Yards are used for inventory management and can be assigned as the**start** and **end** locations of a route to define where the route begins and ends. Additionally, **Route Optimization** uses yard information to sequence stops based on where a truck will start and finish its day.

After a yard is created, it will populate as a selection option in the 'Start Yard' and 'End Yard' drop down fields located in the Route Setup screen.




## Field Descriptions

| Field | Description |
|---|---|
| **Name** | The name the the yard. |
| **Abbreviation** | The abbreviated name for the yard on maps. |
| **Address Information** | The address of where the yard is located. This is required for geocoding, route optimization and affects the Geofence Radius. |
| **Intercompany Revenue Segment** | Text field used to enter the revenue segment that allocates revenue to the servicing depot or yard. This field is displayed only when **Enable Servicing Yard Segmentation** is enabled (***Setup > System > System Options > Account [tab]***).<br><br>**Additional setup:** **Start** and **End Yard** should be assigned to the route for this to work. |
| **Geofence Radius (Meters)** | Creates a virtual perimeter around the yard to more accurately track a trucks arrival and departure. Enter (in meters) the radius that should be used. |

| | |
|---|---|
| **Average Duration (Mins)** | The average amount of time a truck will spend at a yard for disposal/yard time. This is used in optimization calculations if disposal trips are tracked. |

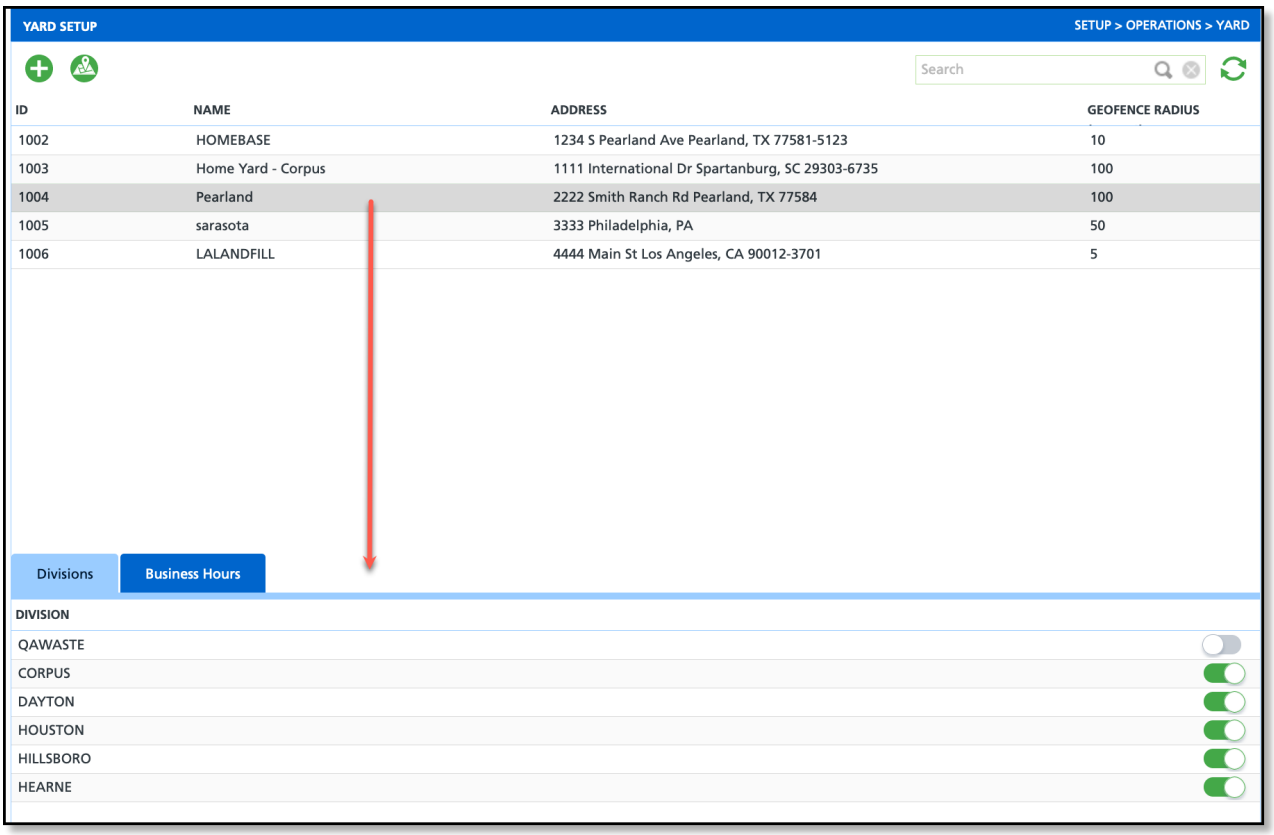
# Add a Yard

1. Select the **green '+'** to open Add Yard Setup.
2. Complete the following required fields:
    - Enter a **Name** for the yard.
    - Enter an **Abbreviation** for the yard.
    - Enter the **Geofence** radius.
3. Complete additional fields based on your company's setup requirements.
4. Double click the Yard that was created to show the Divisions and Business Hours tabs for the yard in the grid below.
5. Add the Divisions the yard is available to by selecting the **green '+'** icon for the division. Further details available in the Divisions section below.
6. Select the Business Hours tab and add the hours the yard is open. Further details available in the Business Hours section below.
7. Click **Save** when finished.

**Geolocation Button** - Available only on Update Yard
The **Update Yard** screen includes a **Geo Locate** button next to the *Address Line 1* field. Selecting this opens the **Set Yard** map, where a location pin can be placed to accurately define the yard's position for driver navigation and routing.

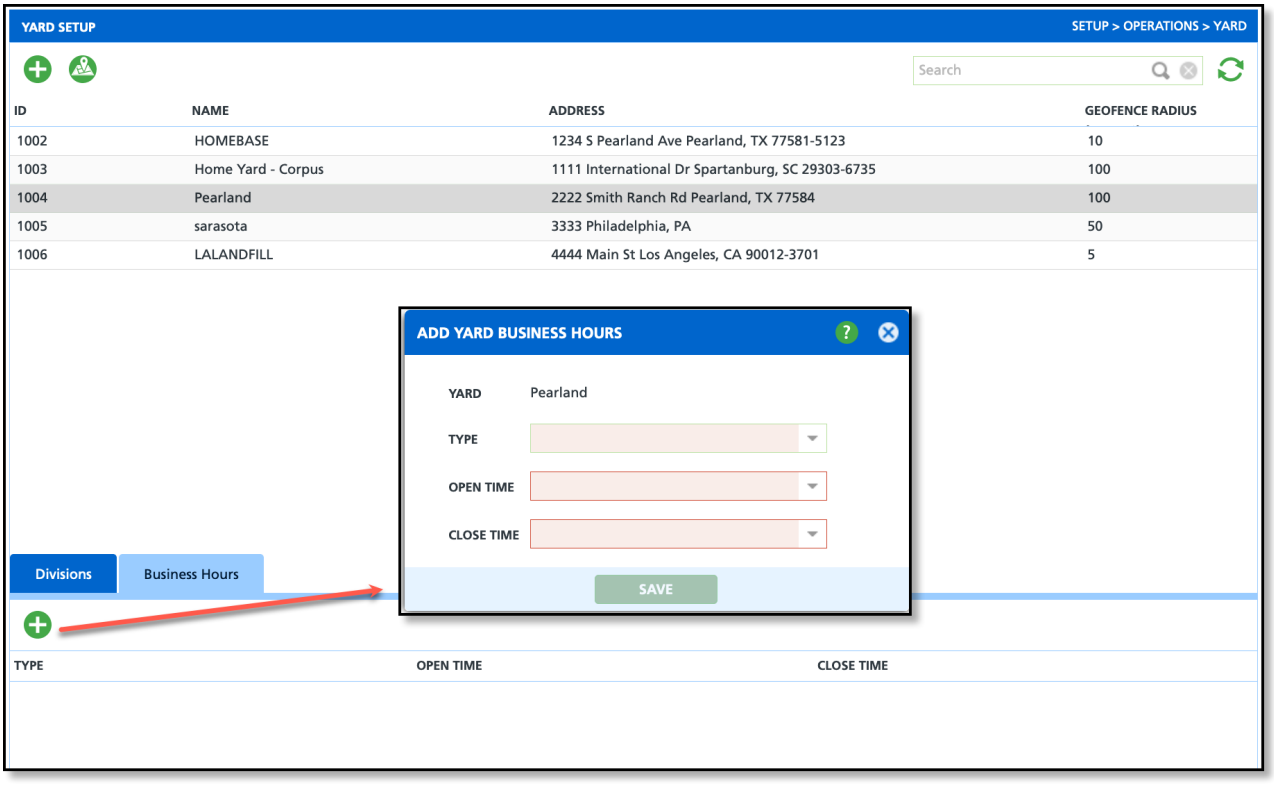
# Tab: Divisions

Select a yard from the upper grid to add the divisions it applies to in the Divisions tab. Easily add or remove a division to a yard with the toggle button associated to the division.




# Tab: Business Hours

Select a yard from the upper grid to add its hours of operation in the Business Hours tab. To add business hours, click the green '+' icon and the *Add Yard Business Hours* popup window will display. This tool allows for more than one set of business hours to be created for a yard. Example: Weekdays vs Weekend hours.



## Add Business Hours Field Descriptions

| Field | Description |
|---|---|
| **Yard** | The name of the yard business hours are being created for. |
| **Type** | Identifies which day(s) the hours apply to. |
| **Open Time** | The specific time the yard opens. |
| **Close Time** | The specific time the yard closes. |