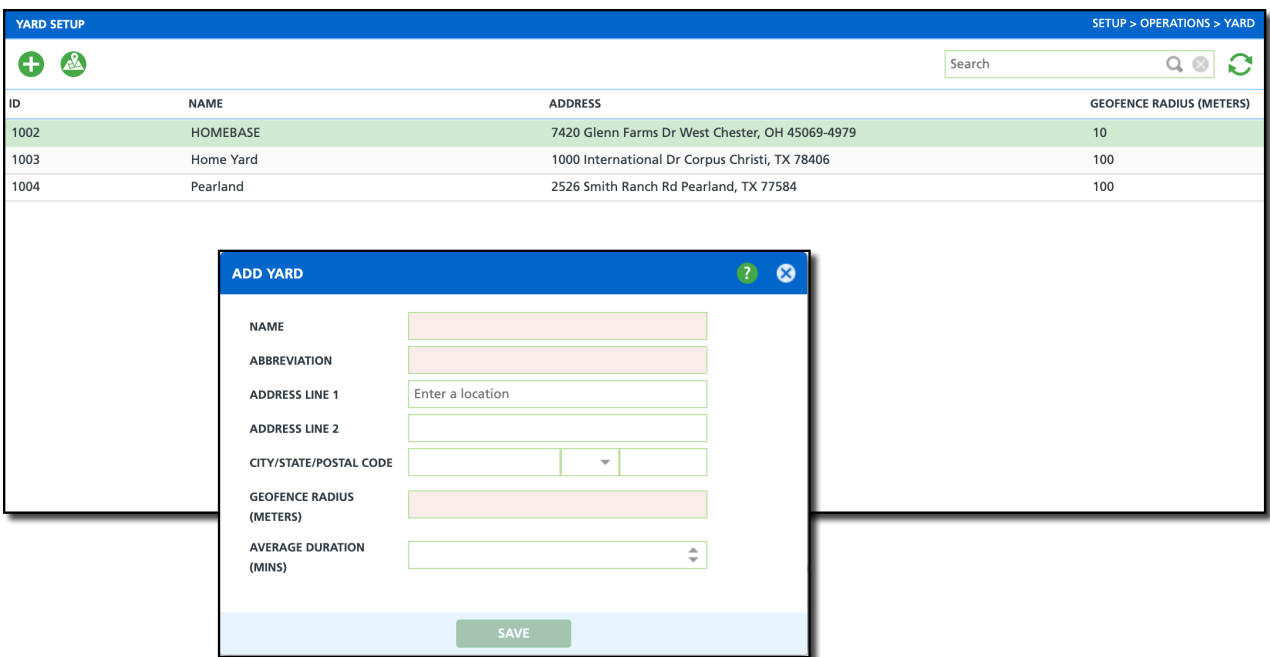# Yard

Last Modified on 03/12/2024 2:38 pm EDT

**Pathway:** *Setup > Operations > Yard*

Yards are used for inventory management and are available to be assigned to a route's start and end locations to plan the route between. Additionally, Route Optimization uses yard information to sequence stops based on where a truck will start and end its day.

> After a yard is created, it will populate as a selection option in the 'Start Yard' and 'End Yard' drop down fields located in the Route Setup screen.



## Yard Setup Fields and Descriptions

| Field | Description |
|---|---|
| Name | Identifies the name the the yard. |
| Abbreviation | Displays the abbreviated name for the yard on maps. |
| Address Information | Enter the address of where the yard is located. This is required for geocoding, route optimization and affects the Geofence Radius. |
| Geofence Radius (Meters) | Creates a virtual perimeter around the yard to more accurately track a trucks arrival and departure. Enter (in meters) the radius that should be used. |
| Average Duration (Mins) | Enter the average amount of time a truck will spend at a yard for disposal/yard time. This is used in optimization calculations if disposal trips are tracked. |

# Add a Yard

1. Select the **green '+'** to open Add Yard Setup.
2. Complete the following required fields:
   - Enter a **Name** for the yard.
   - Enter an **Abbreviation** for the yard.
   - Enter the **Geofence** radius.
3. Complete additional fields based on your company's setup requirements.
4. Double click the Yard that was created to show the Divisions and Business Hours tabs for the yard in the grid below.
5. Add the Divisions the yard is available to by selecting the **green '+'** icon for the division. Further details available in the Divisions section below.
6. Select the Business Hours tab and add the hours the yard is open. Further details available in the Business Hours section below.
7. Click **Save** when finished.

# Tab: Divisions

Select a yard from the upper grid to add the divisions it applies to in the Divisions tab.  Easily add a division to a yard by using the toggle button associated to the division.

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# Tab: Business Hours

Select a yard from the upper grid to add its hours of operation in the Business Hours tab. To add business hours, click the **green '+'** icon and the *Add Yard Business Hours* popup window will display. This tool allows for more than one set of business hours to be created for a yard. Example: Weekdays vs Weekend hours.

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### Add Business Hours Field Descriptions

| Field | Description |
|---|---|
| Yard | Displays the name of the yard business hours are being created for. |
| Type | Identifies which day(s) the hours apply to. |
| Open Time | Identifies a specific time the yard opens. |
| Close Time | Identifies a specific time the yard closes. |