

Equipment Maintenance - Work Code

Last Modified on 12/15/2025 11:41 am PST

Pathway: Setup > Operations > Equipment Maintenance > Work Code

Work codes provide a consistent and structured way to identify and differentiate different maintenance tasks or jobs related to trucks. Each work code corresponds to a specific maintenance activity, such as engine tune-up, brake replacement, oil change, tire rotation, or any other maintenance procedure relevant to trucks and equipment.

EQUIPMENT MAINTENANCE WORK CODE SETUP

SETUP > OPERATIONS > EQUIPMENT MAINTENANCE > WORK CODE

ID	NAME	CODE	ACTIVE
1000	Brake Replacement - Front Brakes		Yes
1001	Oil Change		Yes
1002	Fuel Pump		Yes
1003	Air Brake Inspection		Yes
1004	Filters		Yes

Labor Cost

ID	EFFECTIVE DATE	COST PER HOUR	NOTE
----	----------------	---------------	------

Add and Edit Work Codes

By default, **Work Codes** are active and only require a Name. When selecting a code to add to a maintenance order, only the Name is displayed.

EQUIPMENT MAINTENANCE WORK CODE SETUP

SETUP > OPERATIONS > EQUIPMENT MAINTENANCE > WORK CODE

ID	NAME	CODE	ACTIVE
1000	Brake Replacement - Front Brakes		Yes
1001			Yes
1002			Yes
1003			Yes
1004			Yes

Labor Cost

ID	EFFECTIVE DATE	COST PER HOUR	NOTE
----	----------------	---------------	------

ADD EQUIPMENT MAINTENANCE WORK CODE

NAME

CODE

ACTIVE

Yes

SAVE

Add

1. Select the green **Add icon** from the setup screen and the **Add Equipment Maintenance Work Code** popup editor will display.
2. Enter a **Name** for the work code.
3. Enter a **Code** if one applies.
4. Click **Save** when finished.
5. **Add Labor Cost:**
 - Click within the row of a **work code** from the upper grid.
 - Select the **Add icon** under the **Labor Cost** tab to display the Add Equipment Maintenance Work Code Labor Cost popup editor.
 - Enter an **Effective Date**.
 - Enter the expected **Cost Per Hour** for labor.
 - Add a **note** (optional).
 - Click **Save** when finished.

Edit

This process also applies to edit Labor Costs.

1. From the setup screen, double-click the row of the work code you would like to edit to display the **Update Equipment Maintenance Work Code** popup editor.
2. Apply your changes and click **Save**.

Apply Work Code to Equipment Maintenance Order

The **Work Code** is available in the Labor tab when adding or editing the Equipment Maintenance Order Work Code and is a non-required field.

EDIT EQUIPMENT MAINTENANCE ORDER - 1026

TRUCK: 151
MAINTENANCE PLAN: Unscheduled
STATUS: Open
TARGET DATE: 12/31/2025

Current Equipment Details
Plate: GNV3838
Odometer: 36,099.00 miles
Engine Hours: 157.00

Detail Labor Parts & Supplies Attachments Photos

ADD EQUIPMENT MAINTENANCE ORDER WORK CODE

STATUS: Open
WORK CODE: [Dropdown]
WORK ACCOMPLISHED CODE: Air Brake Inspection
ASSIGNED TO: [Dropdown]
DATE: [Dropdown]
NOTE: [Text Area]

Related Articles

[Equipment Maintenance](#)
