

AR Payment Batch - Screen Updates (15107)

Last Modified on 05/09/2023 3:36 pm EDT

The following updates were applied to the AR Payment Batch editing tool:

1. A Deposit check box has been added to indicate the money received was entered as a deposit. The Deposit column is hidden if the user does not have permission 267 (Post Deposit).
2. If the Deposit box is checked, the Auto Apply check box is disabled.
3. A green pencil icon has been added to add a note for the payment. It is recommended to enter a note with the deposit so when it is changed to a payment at a later time the user has reference it started as a deposit.

The screenshot shows the 'BATCH - 10847 DIVISION - DAYTON' interface. At the top, there are fields for DATE (03/01/2023), BANK ACCOUNT (COMERICA - FWS), AMOUNT (\$ 92.00), COUNT (3), and STATUS (Posted). Below these are fields for NOTE, CREATED BY (Lori Sheldt - 03/09/23 5:09 pm), and POSTED BY (Lori Sheldt - 04/17/23 3:04 pm). A search bar for 'Search for Account/ Site' is also present.

ACCOUNT ID	STATUS	BALANCE	ACCOUNT NAME	SITE ID	SITE NAME	PREVIOUS ID
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Below the table, there is a 'SORT' dropdown set to 'Entry Order ↓' and a search bar for 'Search for Payment in Batch'.

ACCOUNT ID	NAME	STATUS	BALANCE	TYPE	REFERENCE	AMOUNT	APPLIED AMOUNT	DEPOSIT	AUTO APPLY
30479	Misty Baxter	Bad Debt	\$(1.62)	Check	631 dep	55.00	53.38	<input checked="" type="checkbox"/>	<input type="checkbox"/>
26034	SUNLAND CONSTRUC...	Active	\$ 1,197.00	Credit Card	564654	22.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>
48910	Liberty Hospital	Credit Hold	\$ 198.85	Check	2112	15.00	0.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>

The 'DEPOSIT' and 'Apply' columns are highlighted with red boxes. The 'Apply' button is visible next to the 'SUNLAND CONSTRUC...' row.

Pathway: Accounting > AR Payment Batch