

Routing and Collection (Transfer Manifest)

Last Modified on 10/06/2023 2:50 pm EDT

Manifest Consolidation is the process of combining waste material into one manifest for transfer to a location where it will be destroyed. This article details the setup required for a route and the driver's collection process.

Routing

Pathway: *Operations > Dispatch*

In Dispatch, double click on the route to open the Edit Route Record popup editor. Verify the Disposal Location and Transporter are correctly assigned to the route. If the fields are correct the popup can be closed, otherwise select the correct option for each and click Save when finished.

The screenshot displays the 'DISPATCH' interface with a table of routes. A popup window titled 'EDIT ROUTE RECORD' is open over the table. The table has columns for ROUTE, TRUCK, DRIVER, SCHEDULED, SERVICED, PENDING, DO NOT SERVICE, EXCEPTIONS, DELIVERIES, EXCHANGES, and REMOVALS. The popup form includes the following fields:

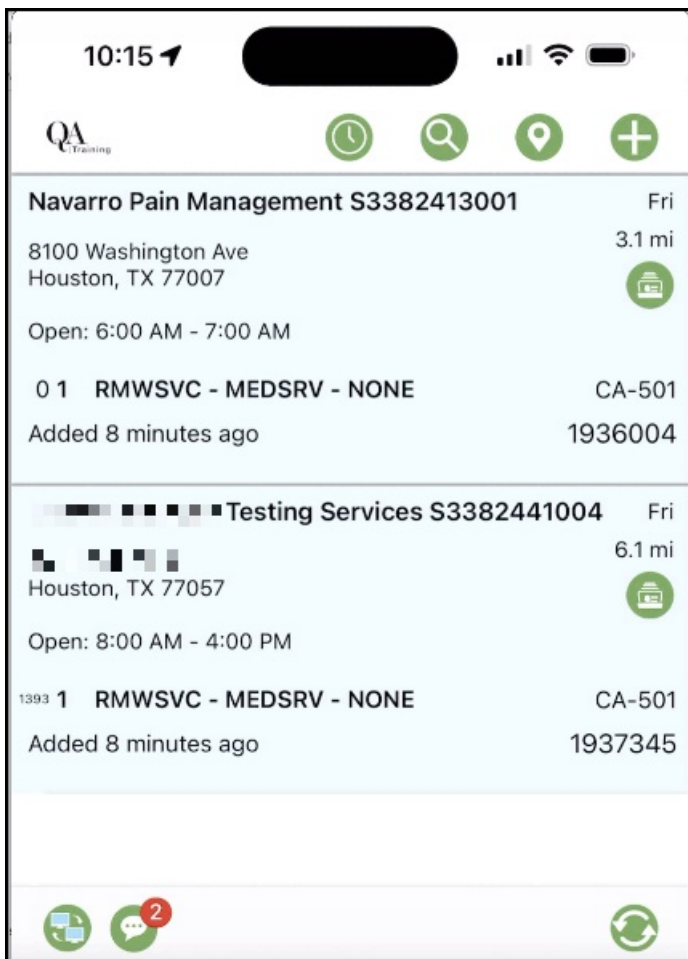
- TRUCK: [Dropdown menu]
- DRIVER: Matthew Van Doren - Admin - NS [Dropdown menu]
- HELPER 1: [Dropdown menu]
- HELPER 2: [Dropdown menu]
- SCHEDULED START TIME: [Dropdown menu]
- EXPECTED END TIME: [Dropdown menu]
- STATUS: Scheduled [Dropdown menu]
- DEFAULT DISPOSAL LOCATION: Navu Medwaste [Dropdown menu]
- TRANSPORTER: QA Transporter [Dropdown menu]
- START YARD: [Dropdown menu]
- END YARD: [Dropdown menu]

A red box highlights the 'DEFAULT DISPOSAL LOCATION' and 'TRANSPORTER' fields. A 'SAVE' button is located at the bottom of the popup.

Collection

Pathway: *Driver App (NavuNav)*

Items collected by the driver on the route are recorded in the driver application, NavuNav. This section details the required process a driver must follow as items are collected.



1. Enter Item Quantity

For each item collected, a quantity must be entered. In the NavuNav app, selecting the green check mark will open the **Items Collected** screen. Enter the quantity for each item and select Next.

10:15

Details

0 Navarro Pain Management (3382413001) Fri
 8100 Washington Ave CA-501
 Houston TX 77007 3.1 mi
 1936004
 2x per week
 Last PU Jan 9 Qty 12

1 RMWSVC - MEDSRV - NONE

- 0 17gal RMW/Sharps Disposable per Pound
- 0 31gal Non-Haz Pharma Reusable Per Pound
- 0 31gal Path Reusable Per Pound
- 0 31gal RMW Reusable Tub Clam Per Pound
- 0 31gal Trace/Chemo Reusable Tub Clam Per Pound
- 0 43gal Non-Haz Pharma Reusable Per Pound
- 0 43gal Path Reusable Per Pound
- 0 43gal RMW Reusable Tub Per Pound
- 0 43gal Trace/Chemo Reusable Tub Per Pound
- 0 No Waste Fee

ACCESS INFORMATION

Gate Code 2075 Must be 13 for access to dock and not lighting. Drop off pallet. Ur and stored by hospital. Par trash compactors, EVS offic

BUSINESS HOURS

Tuesday
 Open: 6:00 AM - 7:00 AM
 Lunch (Closed)

10:15

Cancel Items Collected Next

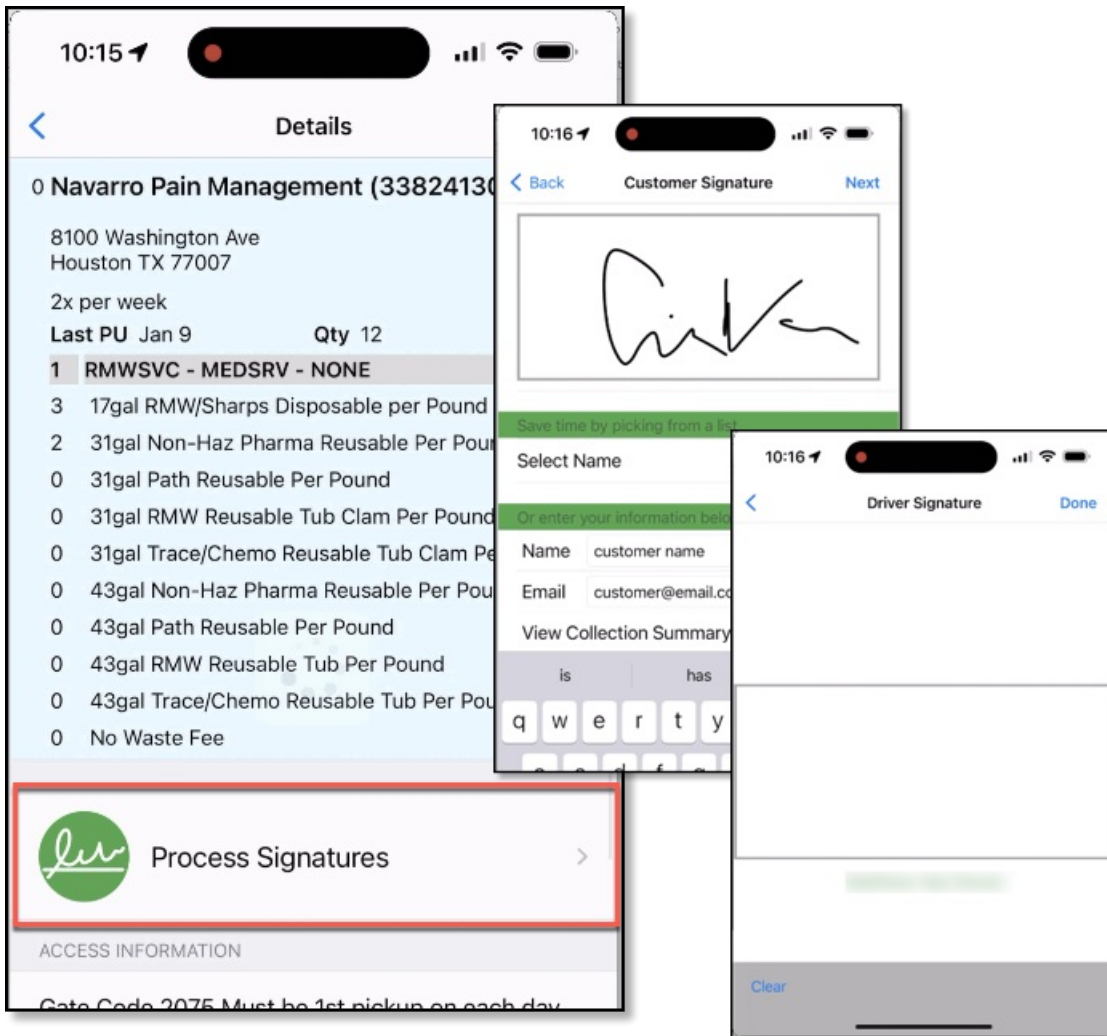
17gal RMW/Sharps Disposable per Po...	0
31gal Non-Haz Pharma Reusable Per...	0
31gal Path Reusable Per Pound	0
31gal RMW Reusable Tub Clam Per P...	0
31gal Trace/Chemo Reusable Tub Cla...	0
43gal Non-Haz Pharma Reusable Per...	0
43gal Path Reusable Per Pound	0
43gal RMW Reusable Tub Per Pound	0
43gal Trace/Chemo Reusable Tub Pe...	0
No Waste Fee	0

Previous Next

1 2 3
 ABC DEF
 4 5 6
 GHI JKL MNO
 7 8 9
 PQRS TUV WXYZ
 0

2. Process Signatures

After a quantity is entered for each item, the Process Signatures option will display for the service. Select 'Process Signatures' for the customer to sign the Generator Acknowledgement and the driver to sign as the Transporter.



3. Print and Attach Labels for Each Item

Labels print based on the quantity entered for each item. After the labels have been printed they must be attached to the item.

10:16

Details

0 Navarro Pain Management (338241300)

8100 Washington Ave
Houston TX 77007

2x per week

Last PU Jan 9 Qty 12

1 RMWSVC - MEDSRV - NONE

3 17gal RMW/Sharps Disposable per Pound

2 31gal Non-Haz Pharma Reusable Per Pound

0 31gal Path Reusable Per Pound

0 31gal RMW Reusable Tub Clam Per Pound

0 31gal Trace/Chemo Reusable Tub Clam Per Pound


0 43gal Non-Haz Pharma Reusable Per Pound


0 43gal Path Reusable Per Pound

0 43gal RMW Reusable Tub Per Pound

0 43gal Trace/Chemo Reusable Tub Per Pound

0 No Waste Fee

 Print Labels

 Process Signatures

10:16

Print Labels Print

1936004-8414320-001	✓
1936004-8414320-002	✓
1936004-8414320-003	✓
1936004-8416162-001	✓
1936004-8416162-002	✓

[Reprint Summary](#) [Deselect All](#)