

Accounts - Auto Pay Option Added to AP Payment Methods (14746) [Enhancement]

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The 'Auto Pay' option has been added to the Default Payment Method for an account and will display in AP Check Batches.

The screenshot displays a web-based account management interface. At the top, the 'BILL GROUP' is set to 'DAY-ROLF BI-WEEKLY'. Below this, there is a red warning message: 'Arrears - Twice a month Billed Thru Date Jan 31, 2023 Next Invoice Date Jan 31, 2023 BATCH-25574 (in progress)'. The 'INVOICE BY EMAIL' is set to 'Email With Link', and the 'TERM' is 'Net 20' with a 'LIMIT' field. The 'AP' section is expanded, showing a dropdown menu for 'DEFAULT PAYMENT METHOD' with 'Auto Pay' selected and highlighted by a red box. Other options in the dropdown include 'ACH', 'Account Payment Portal', 'Credit Card Payment', 'Mail Check Account', 'Mail Check Site', 'Not Applicable', 'Onsite Debit Card', and 'Wait on Account Invoice'. A 'PAYEE NAME' field is visible to the right. At the bottom right, there is a green 'SAVE' button.

Pathway: Accounts > Search > Accounts (Customer Service Screen) > right click Edit Account