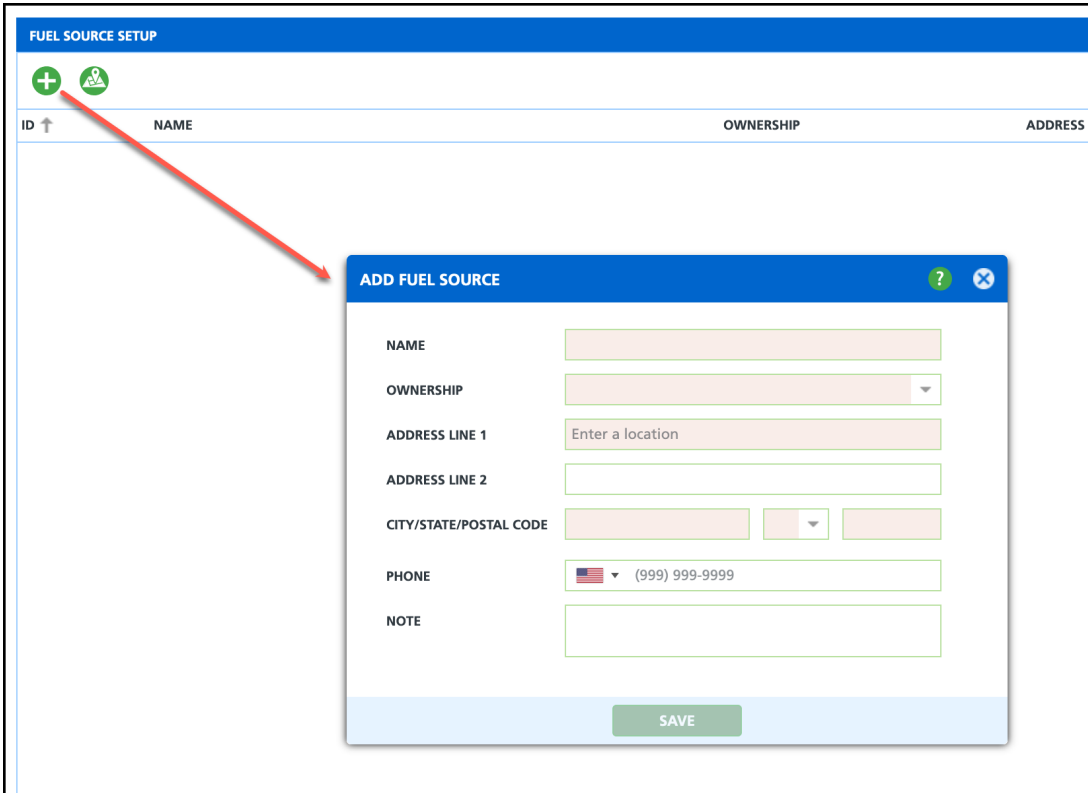


# Fuel Source

Last Modified on 05/31/2023 2:11 pm EDT

**Pathway:** Setup > Operations > Fuel Source

The Fuel Source tool is used to record the fueling locations used by trucks. Fuel source information is displayed in Dispatch under the Productivity view.



## Add Fuel Source Field Descriptions

Fields	Descriptions
<b>Name</b> <i>Required</i>	The name of the location (i.e. gas station) the fuel is from.
<b>Ownership</b> <i>Required</i>	Indicates if the fuel location is internally or externally sourced. <ul style="list-style-type: none"><li>• External -Fuel source is an outside vendor fueling/gas station.</li><li>• Internal - Fuel is sourced internally from the company.</li></ul>
<b>Address Line 1</b> <i>Required</i>	The street address of the location. This field is geocoded and will populate possible matches as you enter the location's name or address. Select the correct address when it displays.
<b>Address Line 2</b>	Provides an additional space for entering supplementary information related to the location's address (Unit, Apt, Suite, PO box, and etc.).
<b>City/State/Postal Code</b> <i>Required</i>	The City, State, and Postal Code for the address.

Phone	The phone number for the fuel company.
Note	Internal note related to the fuel source.

## Add Fuel Source

1. Select the **green +** icon to open the Add Fuel Source tool.
2. Complete the following required fields:
  - o Enter a **Name** for the fuel source.
  - o Select the **Ownership** of the fuel source.
  - o Enter the complete **Address** for the fuel source.
3. Complete additional fields based on your company's setup requirements.
4. Click **Save** when finished.

## Fuel Source Map

Use the Fuel Source Map to view each of the fuel locations listed on a map. Click the location's pin to view the address.

The screenshot displays the 'FUEL SOURCE SETUP' interface. At the top, there is a navigation bar with 'FUEL SOURCE' and a search bar. Below the navigation bar is a table with the following data:

ID	NAME	OWNERSHIP	ADDRESS	PHONE	NOTE
1000	new fuel	Internal	777 Alameda St Los Angeles, CA 90021		
1001	arco	External	1255 N Highland Ave Los Angeles, CA 90038-1206		
1002	Mobil	External	6601 Melrose Ave Los Angeles, CA 90038-3409		
1003	76	External	6678 Santa Monica Blvd Los Angeles, CA 90038		

Below the table is a 'FUEL SOURCE MAP' section. A red arrow points from the 'new fuel' entry in the table to a pin on the map. The map shows a street view of Los Angeles with various locations marked. A red box highlights the location for '76' at '6678 Santa Monica Blvd Los Angeles, CA'. A legend in the bottom right corner identifies the fuel sources: 'new fuel' (red square), 'arco' (orange square), 'Mobil' (blue square), and '76' (green square).