

Re-Number Route Sequences

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Use the Re-Number tab in the Route Management tool to re-number stop sequences for one to multiple routes at a time.

SELECT ROUTE(S)	DAY OF WEEK	STOPS	QUANTITY	VIEW MAP
<input checked="" type="checkbox"/> COR 101	3	60	62	
<input type="checkbox"/> COR 201	3	120	126	
<input type="checkbox"/> COR 202	3	101	145	
<input type="checkbox"/> COR 203	3	132	169	
<input type="checkbox"/> COR 401	3	244	250	
<input type="checkbox"/> COR DUMPSTER DEL/REM	3	1	5	
<input type="checkbox"/> ALVARO	3	4	4	

Re-Number a Route

Re-numbering can be done to a single route or multiple routes at a time. Stops with a current sequence value of '0' are not be included in sequence re-numbering.

1. Select the **Division(s)** and **Day(s) of the Week** to load the screen on.
2. Click the **Load** button.
3. Select the **route(s)** you would like re-numbering to include.
4. Enter a numeric value in the **Sequence Gap** field.
 - Example: if '5' is entered stops will sequence as 5, 10, 15, 20, etc.
5. Click the **Re-Number** button.
 - A 'Success' popup displays when re-numbering is complete and includes the amount of updated stops.



Select the value displayed in the Stops column to review the sequence changes.

Related Articles

[Route Management Basics](#)

[Pending \(Tab\) - Review and Assign Stops to a Route](#)

[Current \(Tab\) - Modify a Route](#)