Waste Profile Setup

Last Modified on 03/13/2024 3:08 pm EDT
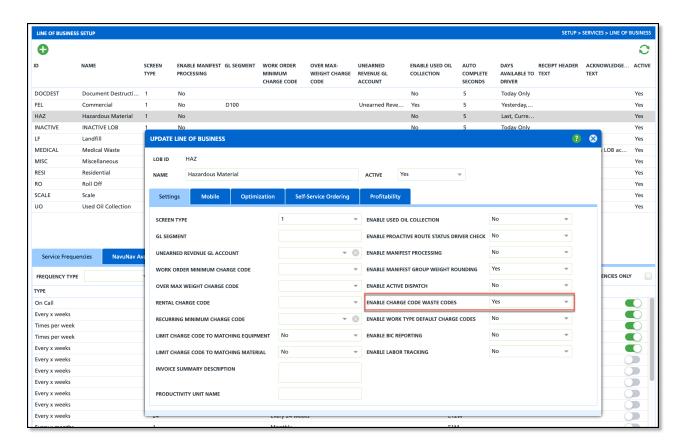
Pathway: *Setup > Services; Operations*

This article details the setup required for waste profiles which includes:

- Enable Line of Business
- EPA Waste Codes Setup
- Charge Code Setup

Enable Line of Business
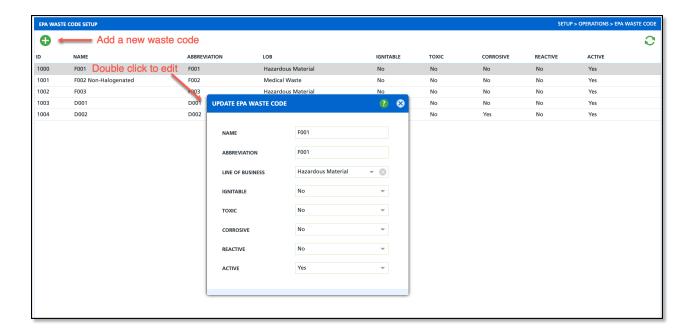
Pathway: *Setup > Services > Line of Business*

1. **Double-click** within the Line of Business' row you would like to enable charge code waste codes for. This will display the *Update Line of Business* editor.
2. Select 'Yes' from the **Enable Charge Code Waste Codes** field. The system will auto-save the change.

EPA Waste Codes Setup

Pathway: *Setup > Operations > EPA Waste Code*

Add and edit waste codes using the EPA Waste Code Setup tool.

EPA WASTE CODE SETUP								

Add a new waste code

ID	NAME	ABBREVIATION	LOB	IGNITABLE	TOXIC	CORROSIVE	REACTIVE	ACTIVE
1000	F001 Double click to edit	F001	Hazardous Material	No	No	No	No	Yes
1001	F002 Non-Halogenated	F002	Medical Waste	No	No	No	No	Yes
1002	F003	F003	Hazardous Material	No	No	No	No	Yes
1003	D001	D001		No	No	No	No	Yes
1004	D002	D002		No	Yes	No	Yes

UPDATE EPA WASTE CODE

NAME	F001
ABBREVIATION	F001
LINE OF BUSINESS	Hazardous Material
IGNITABLE	No
TOXIC	No
CORROSIVE	No
REACTIVE	No
ACTIVE	Yes

Add Waste Code

1. Select the green '+' icon from the EPA Waste Code Setup screen. An *Add EPA Waste Code* popup will display.
2. Enter the Name and Abbreviation for the Waste Code. Follow your companies established naming method.
3. Select the Line of Business the Waste Code will be available for. If field is blank (null), the waste code is available for all lines of business.
4. Review each of the four types of hazardous materials (Ignitable, Toxic, Corrosive, Reactive) and select 'Yes' if the hazardous material applies to the waste code.
5. Select 'Yes' from the Active field and the waste code will become available for use. By default, this field is set to 'Yes'.

Edit Waste Code

1. Double-click within the row of the waste code you would like to edit. A *Update EPA Waste Code* editor will Display.
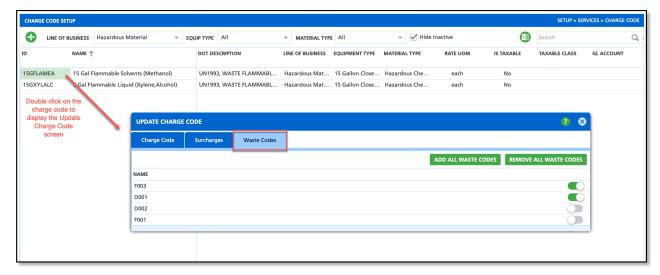2. Edit the fields from within the Update EPA Waste Code editor popup. The system will auto-save the changes.

Remove Waste Code

1. Double-click within the row of the waste code you would like to remove. A *Update EPA Waste Code* editor will Display.
2. Select 'No' from the **Active** field. The system will auto-save the change and the waste code will no longer be available to use.

Charge Code Setup

Pathway: *Setup > Services > Charge Code*

The Charge Code Setup tool establishes the default EPA Waste Codes for a charge code.

1. Double-click within the ID field of the hazardous material to display the *Update Charge Code* popup editor.
2. Select the *Waste Codes* tab.
3. Use the toggle buttons to either add or remove waste codes to/from a charge code.