

Waste Profile Setup

Last Modified on 03/13/2024 3:08 pm EDT

Pathway: [Setup > Services; Operations](#)

This article details the setup required for waste profiles which includes:

- Enable Line of Business
- EPA Waste Codes Setup
- Charge Code Setup

Enable Line of Business

Pathway: [Setup > Services > Line of Business](#)

The screenshot displays the 'LINE OF BUSINESS SETUP' window. At the top, there is a table with columns: ID, NAME, SCREEN TYPE, ENABLE MANIFEST PROCESSING, GL SEGMENT, WORK ORDER MINIMUM CHARGE CODE, OVER MAX-WEIGHT CHARGE CODE, UNEARNED REVENUE GL ACCOUNT, ENABLE USED OIL COLLECTION, AUTO COMPLETE SECONDS, DAYS AVAILABLE TO DRIVER, RECEIPT HEADER TEXT, ACKNOWLEDGE... TEXT, and ACTIVE. The 'HAZ' row is highlighted. An 'UPDATE LINE OF BUSINESS' dialog box is open over the 'HAZ' row. The dialog box has a 'NAME' field set to 'Hazardous Material' and an 'ACTIVE' dropdown set to 'Yes'. Below this are several tabs: 'Settings', 'Mobile', 'Optimization', 'Self-Service Ordering', and 'Profitability'. The 'Settings' tab is active, showing various configuration options. The 'ENABLE CHARGE CODE WASTE CODES' field is highlighted with a red box and set to 'Yes'. Other fields include 'SCREEN TYPE' (1), 'ENABLE USED OIL COLLECTION' (No), 'ENABLE PROACTIVE ROUTE STATUS DRIVER CHECK' (No), 'ENABLE MANIFEST PROCESSING' (No), 'ENABLE MANIFEST GROUP WEIGHT ROUNDING' (Yes), 'ENABLE ACTIVE DISPATCH' (No), 'ENABLE WORK TYPE DEFAULT CHARGE CODES' (No), 'ENABLE BIC REPORTING' (No), and 'ENABLE LABOR TRACKING' (No).

1. Double-click within the Line of Business' row you would like to enable charge code waste codes for. This will display the *Update Line of Business* editor.
2. Select 'Yes' from the **Enable Charge Code Waste Codes** field. The system will auto-save the change.

EPA Waste Codes Setup

Pathway: [Setup > Operations > EPA Waste Code](#)

Add and edit waste codes using the EPA Waste Code Setup tool.

EPA WASTE CODE SETUP SETUP > OPERATIONS > EPA WASTE CODE

+ ← Add a new waste code

ID	NAME	ABBREVIATION	LOB	IGNITABLE	TOXIC	CORROSIVE	REACTIVE	ACTIVE
1000	F001	F001	Hazardous Material	No	No	No	No	Yes
1001	F002 Non-Halogenated	F002	Medical Waste	No	No	No	No	Yes
1002	F003	F003	Hazardous Material	No	No	No	No	Yes
1003	D001	D001			No	No	No	Yes
1004	D002	D002			No	Yes	No	Yes

→ Double click to edit

UPDATE EPA WASTE CODE

NAME:

ABBREVIATION:

LINE OF BUSINESS:

IGNITABLE:

TOXIC:

CORROSIVE:

REACTIVE:

ACTIVE:

Add Waste Code

1. Select the green '+' icon from the EPA Waste Code Setup screen. An *Add EPA Waste Code* popup will display.
2. Enter the Name and Abbreviation for the Waste Code. Follow your companies established naming method.
3. Select the Line of Business the Waste Code will be available for. If field is blank (null), the waste code is available for all lines of business.
4. Review each of the four types of hazardous materials (Ignitable, Toxic, Corrosive, Reactive) and select 'Yes' if the hazardous material applies to the waste code.
5. Select 'Yes' from the Active field and the waste code will become available for use. By default, this field is set to 'Yes'.

Edit Waste Code

1. Double-click within the row of the waste code you would like to edit. A *Update EPA Waste Code* editor will Display.
2. Edit the fields from within the Update EPA Waste Code editor popup. The system will auto-save the changes.

Remove Waste Code

1. Double-click within the row of the waste code you would like to remove. A *Update EPA Waste Code* editor will Display.
2. Select 'No' from the **Active** field. The system will auto-save the change and the waste code will no longer be available to use.

Charge Code Setup

Pathway: Setup > Services > Charge Code

The Charge Code Setup tool establishes the default EPA Waste Codes for a charge code.

The screenshot displays the 'CHARGE CODE SETUP' interface. At the top, there are filters for 'LINE OF BUSINESS' (Hazardous Material), 'EQUIP TYPE' (All), and 'MATERIAL TYPE' (All). A search bar is also present. Below the filters is a table with columns: ID, NAME, DOT DESCRIPTION, LINE OF BUSINESS, EQUIPMENT TYPE, MATERIAL TYPE, RATE UOM, IS TAXABLE, TAXABLE CLASS, and GL ACCOUNT. Two rows are visible: '15GFLAMEA' (15 Gal Flammable Solvents (Methanol)) and '15GXYLALC' (15 Gal Flammable Liquid (Xylene,Alcohol)). A red arrow points from the text 'Double click on the charge code to display the Update Charge Code screen' to the ID field of the first row. An 'UPDATE CHARGE CODE' popup window is open, showing three tabs: 'Charge Code', 'Surcharges', and 'Waste Codes' (which is selected and highlighted with a red box). The 'Waste Codes' tab contains a list of codes (F003, D001, D002, F001) with toggle switches to their right. At the top right of the popup are two buttons: 'ADD ALL WASTE CODES' and 'REMOVE ALL WASTE CODES'.

ID	NAME	DOT DESCRIPTION	LINE OF BUSINESS	EQUIPMENT TYPE	MATERIAL TYPE	RATE UOM	IS TAXABLE	TAXABLE CLASS	GL ACCOUNT
15GFLAMEA	15 Gal Flammable Solvents (Methanol)	UN1993, WASTE FLAMMABL...	Hazardous Mat...	15 Gallon Close...	Hazardous Che...	each	No		
15GXYLALC	15 Gal Flammable Liquid (Xylene,Alcohol)	UN1993, WASTE FLAMMABL...	Hazardous Mat...	15 Gallon Close...	Hazardous Che...	each	No		

UPDATE CHARGE CODE

Charge Code Surcharges Waste Codes

ADD ALL WASTE CODES REMOVE ALL WASTE CODES

NAME

F003

D001

D002

F001

1. Double-click within the ID field of the hazardous material to display the *Update Charge Code* popup editor.
2. Select the *Waste Codes* tab.
3. Use the toggle buttons to either add or remove waste codes to/from a charge code.