

Work Type Default Charge Codes

Last Modified on 06/25/2026 6:46 am PDT

The following article details the setup to define and limit what charge codes are added to different types of work orders.

Permissions

The following permissions apply:

Permission ID	Permission Name
24	Setup / Operations
118	Setup /Services

Setup: Line of Business

Pathway: [Setup](#) > [Services](#) > [Line Of Business](#) > [Update Line of Business](#)

For each Line of Business default charge codes apply, the 'Enable Work Type Default Charge Codes' must be set to 'Yes'. To update, double click on the line of business and the Update Line of Business editor will display.

LINE OF BUSINESS SETUP SETUP > SERVICES > LINE OF BUSINESS

ID	NAME	SCREEN TYPE	ENABLE MANIFEST PROCESSING	GL SEGMENT	WORK ORDER MINIMUM CHARGE CODE	OVER MAX-WEIGHT CHARGE CODE	UNEARNED REVENUE GL ACCOUNT	ENABLE USED OIL COLLECTION	AUTO COMPLETE SECONDS	DAYS AVAILABLE TO DRIVER	RECEIPT HEADER TEXT	ACKNOWLEDG... TEXT	ACTIVE
DOCDEST	Document Destruc...	1	No	DOC			Unearned Rev...	No	5	Today Only			Yes
FEL	Commercial	1	No	D100			Unearned Rev...	Yes	5	Yesterda...			Yes
HAZ	Hazardous Material	1	No	HAZ			Sales Tax Payable	No	5	Last, Curr...			Yes
INACTIVE	INACTIVE LOB	1	No					No	5	Today Only			No
LF	Inbound and Out...	1	No	80			Account Payab...	No	5	Yesterda...			Yes
MEDICAL	Medical Waste	1	Yes	RMW	Minimum Se...	Over Weight...	Unearned Rev...	No	5	Yesterda...	Receipt head...	This is LOB a...	Yes
MISC	Miscellaneous	1	No	12345678...			Unearned Rev...	No	5	Yesterda...			Yes
RESI	Residential	1	No	D200			Unearned Rev...	No	5	Yesterda...			Yes
RO	Roll Off	1	No	D300	Minimum Se...		Unearned Rev...	No	5	Yesterda...			Yes
SCALE	Scale	1	No	SCL			Unearned Rev...	No	5	Today Only			Yes
UO	Used Oil Collection	1	Yes					Yes	5	Today Only			Yes

Service Frequencies | **Available Available Extra Charges** | Division Specific

FREQUENCY TYPE: ACTIVE FREQUENCIES ONLY

TYPE	FREQUENCY	DESCRIPTION	SHORT DESCRIPTION
On Call			
Times per week			
Times per week			
Times per week			

UPDATE LINE OF BUSINESS

LOB ID: RO

NAME: ACTIVE:

Settings | Mobile | Optimization | Self-Service Ordering | Productivity and Profitability

SCREEN TYPE	<input type="text" value="1"/>	ENABLE USED OIL COLLECTION	<input type="text" value="No"/>
GL SEGMENT	<input type="text" value="D300"/>	ENABLE PROACTIVE ROUTE STATUS DRIVER CHECK	<input type="text" value="No"/>
UNEARNED REVENUE GL ACCOUNT	<input type="text" value="Unearned Revenue"/>	ENABLE MANIFEST PROCESSING	<input type="text" value="No"/>
WORK ORDER MINIMUM CHARGE CODE	<input type="text" value="Minimum Service Charge"/>	ENABLE MANIFEST GROUP WEIGHT ROUNDING	<input type="text" value="No"/>
OVER MAX WEIGHT CHARGE CODE	<input type="text" value=""/>	ENABLE ACTIVE DISPATCH	<input type="text" value="Yes"/>
RENTAL CHARGE CODE	<input type="text" value="Inactivity Fee"/>	ENABLE CHARGE CODE WASTE CODES	<input type="text" value="No"/>
RECURRING MINIMUM CHARGE CODE	<input type="text" value="Roll Off Service Minir"/>	ENABLE WORK TYPE DEFAULT CHARGE CODES	<input type="text" value="Yes"/>
LIMIT CHARGE CODE TO MATCHING EQUIPMENT	<input type="text" value="No"/>	ENABLE BIC REPORTING	<input type="text" value="No"/>
LIMIT CHARGE CODE TO MATCHING MATERIAL	<input type="text" value="No"/>	ENABLE LABOR TRACKING	<input type="text" value="No"/>
INVOICE SUMMARY DESCRIPTION	<input type="text" value="This is a test. RO LOB Setup"/>		
PRODUCTIVITY UNIT NAME	<input type="text" value=""/>		

Setup: Work Type

Pathway: Setup > Operations > Work Type Set Up > Update Work Type

Work Type Setup controls which default charge codes are automatically applied for a designated work type. Use the Line Of Business filter at the top of the screen to limit what displays. Double click on the work type to open the Update Work Type editor.

WORK TYPE SETUP SETUP > OPERATIONS > WORK TYPE

LINE OF BUSINESS: All

ID	NAME	LOB	ACTION CATEGORY	INVENTORY MOVE TYPE	MANIFEST NOTIFICATION TEMPLATE	ORDER BASELINE SECONDS	DEFAULT SECONDS PER UNIT	CREATE ONE SERVICE RECORD PER QUANTITY	ENABLE DISPOSAL ENTRY	ENABLE DRIVER ENTERED LABEL WEIGHTS	ENABLE DRIVER PHOTO PROMPT	PRODUCTIVITY UNITS	ENABLE DRIVER TO SET IN PROGRESS
DDSV	Document Destruct...	Document ...	Swap	None			0	No	No	No	Yes	1	No
DEL_HAZ	Deliver HAZ	Hazardous ...	Delivery	None			0	No	No	No	No	1	No
DUMPNONLY	Dump Only	Roll Off		None			0	Yes	Yes	No	No	1	No
FL_DELIVER	FL Delivery	Commercial	Delivery	Delivery			0	No	Yes	No	No	1	No
FL_EXCHNGE	FL Exchange	Commercial	Swap	Exchange			0	No	No	No	No	1	No
FL_EXTRAPU	FL Extra Pick Up	Commercial	Pick Up	None			0	No	No	No	No	1	No
FL_MISSED	FL Missed Pick Up	Commercial		None			0	No	No	No	No	1	No
FL_MOVE	FL Move	Commercial										1	No
FL_RELOCAT	FL Relocate	Commercial										1	No
FL_REMOVE	FL Removal	Commercial	Removal									1	No
FL_REPAIR	FL Repair	Commercial	Repair									1	No
FL_SERVICE	FL Service	Commercial										1	No
INBOUNDLD	Inbound Load	Inbound an...	Inbound / R...									1	No

Alerts	Surcharges	
NOTIFICATION	TYPE	SCHEDULE
Order Creation		Immediate
Vendor Order		Manual
Service Rescheduled		Immediate
Service Status Change	In Progress	Immediate
Service Status Change	Completion	Immediate
Service Status Change	Completion	Immediate

UPDATE WORK TYPE

Details | **NavuNav Settings** | Add/Remove Default Charge Code

FL Delivery

NAME

Adjustment-Commercial

Bulk Pickup

Front Load Installation Fee

Front Load Delivery

Front Load On Call

Front Load Overload Charge

Front Load Relocate

Front Load Removal

Front Load Repair

Front Load Repair Parts

Front Load Swap

Front Load Extra Pickup

Imported AR

Paper Bill Fee - Commercial

Municipal Commercial

Enclosure Charge per Lift

Front Load 02YD Extra Pickup

Front Load 03YD Extra Pickup

Front Load 04YD Extra Pickup

Front Load 06YD Extra Pickup

Front Load 08YD Extra Pickup

Front Load 10YD Extra Pickup

SAVE

Add or Remove Default Charge Codes:

1. Double click on the Work Type to display the Alerts and Surcharges tab.
2. Select the Add/Remove Default for Charge Code tab.
 - o Use the toggle switches to add or remove. To add, toggle the switch to green.
3. Click Save when finished. Repeat this process for each work type that should include default charge codes.

Setup: Charge Code

Pathway: Setup > Services > Charge Code > Update Charge Code

Use the Charge Code Set Up screen to add or remove Work Types using the Default for Work Types tab.

CHARGE CODE SETUP SETUP > SERVICES > CHARGE CODE

+
 LINE OF BUSINESS: Commercial
 EQUIP TYPE: All
 MATERIAL TYPE: All
 Hide Inactive
 Search

ID	NAME ↑	DOT DESCRIPTION	LINE OF BUSINESS	EQUIPMENT TYPE	MATERIAL TYPE	RATE UOM	IS TAXABLE	TAXABLE CLASS	GL
ADJ-CO	Adjustment-Commercial		Commercial			each	Yes		Servi
FLBULK	Bulk Pickup		Commercial		MSW	each	Yes		Servi
FL02XP	Front Load 02YD Extra Pickup		Commercial	2 Yard FL		each	Yes		Servi
FL03XP	Front Load 03YD Extra Pickup	Issue: Account: Site: Steps to ...	Commercial	3 Yard FL		each	Yes		Servi
FL04XP	Front Load 04YD Extra Pickup		Commercial	4 Yard FL		each	Yes		Servi
FL06XP	Front Load 06YD Extra Pickup								Servi
FL08XP	Front Load 08YD Extra Pickup								Servi
FL10XP	Front Load 10YD Extra Pickup								Servi
FLDEL	Front Load De								Servi
FLINSTALL	Front Load Ins								Servi
FLONCALL	Front Load Or								Servi
FLOVRLOAD	Front Load Ov								Servi
FLRELOCATE	Front Load Re								Servi
FLREM	Front Load Re								Servi
FLREPAIR	Front Load Re								Servi
FLREPAIRPT	Front Load Re								Servi
FLSWAP	Front Load Sw								Servi
IMPORTAR	Imported AR								Acco
COMUNI	Municipal Cor								Servi
PAPER_COM	Paper Bill Fee								Oth

UPDATE CHARGE CODE ? X

Charge Code
Surcharges
Default for Work Types

ADD ALL WORK TYPES
REMOVE ALL WORK TYPES

NAME	
FL Move	<input checked="" type="checkbox"/>
FL Missed Pick Up	<input checked="" type="checkbox"/>
FL Delivery	<input checked="" type="checkbox"/>
FL Exchange	<input type="checkbox"/>
FL Extra Pick Up	<input type="checkbox"/>
FL Relocate	<input type="checkbox"/>
FL Removal	<input type="checkbox"/>
FL Repair	<input type="checkbox"/>
FL Service	<input type="checkbox"/>
new1	<input type="checkbox"/>
TEST	<input type="checkbox"/>

1. Double click on the Charge Code you would like to update to open the 'Update Charge Code' editor.
2. Select the 'Default for Work Types' tab.
 - o Using the toggle switches, add and remove default work types to the charge code.

Related Articles

[Line Of Business Setup](#)

[Work Type Setup](#)

[Charge Code Setup](#)