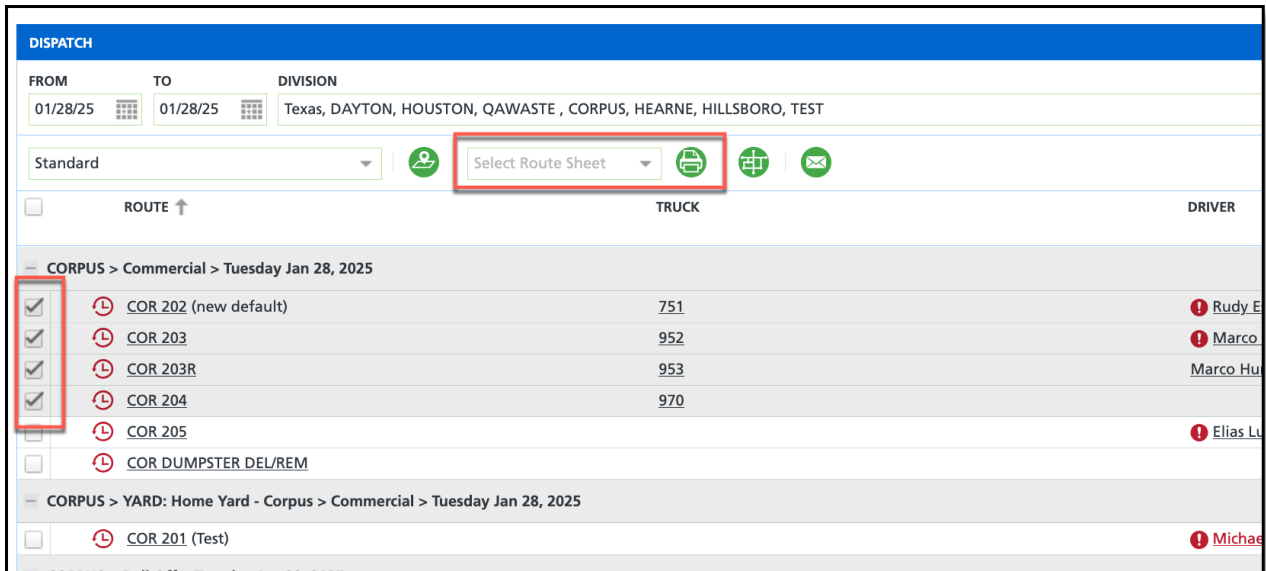


# Print Route Sheets

Last Modified on 01/28/2025 11:36 am PST

Pathway: [Operations](#) > [Dispatch](#)

Print route sheets directly from the Dispatch screen using one of the available Route Sheet formats.



## Permissions

The following permissions are required to print route sheets:

Permission ID	Permission Name
88	Dispatch

## Print Route Sheet

1. Select the box associated to the route(s) you would like to print a route sheet for.
  - If all boxes should be checked, select the 'Select All' box from the header row.
2. Select a format from the Route Sheet drop down field.
3. Click on the Print icon. Route Sheets will generate in a new window.

## Route Sheet Format Example



**Route HOU 201**  
Tyson Roberts

Fri Jan 28, 2022

SEQ	ACCOUNT	ADDRESS	QTY	EQUIP	WORKTYPE
0	45395001	WILSON ELEMENTARY SCHOOL - SHADON (281) 295-5555	1	8YD	FL_SERVICE
		2810 Business Center Dr Pearland, TX, 77584-2294 PEARLAND MUNICIPAL		2x per week T,F	ORDER# 3340837

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0	43270001	WILSON ELEMENTARY SCHOOL - SHADON (281) 295-5555	1	8YD	FL_SERVICE
		14888 HOOPER DR HOUSTON, TX, 77047-2589 PEARLAND MUNICIPAL		3x per week M,W,F	ORDER# 3218562

Enter on Hooper Rd. Honk horn if gate is not open.

**DO NOT SERVICE - Credit Hold**

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10	43473002	SHADON CREEK HIGH SCHOOL (281) 295-5555	3	8YD	FL_SERVICE
		11882 BRACKENWAY ST PEARLAND, TX, 77584-3972 PEARLAND MUNICIPAL		5x per week M,T,W,H,F	ORDER# 3217792

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20	43473001	WILSON ELEMENTARY SCHOOL - SHADON (281) 295-5555	2	6YD	FL_SERVICE
		11882 BRACKENWAY ST PEARLAND, TX, 77584-7297 PEARLAND MUNICIPAL		5x per week M,T,W,H,F	ORDER# 3217799

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30	43473003	WILSON ELEMENTARY SCHOOL - SHADON (281) 295-5555	1	8YD	FL_SERVICE
		14888 HOOPER DR PEARLAND, TX, 77584-5701 PEARLAND MUNICIPAL		5x per week M,T,W,H,F	ORDER# 3217806