

Billing - Multiple Enhancements to the Billing Screen (14092) [Enhancement]

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The following enhancements have been made to the **Billing** screen:

1. The Date field has been modified to display as 'Invoice Date'.
2. A new column: 'From-To Date', has been added to display the Bill From Date and Bill To Date for the invoice.
3. *Edit Batch* has been added as an available option for batches in a 'Not Started' status (refer to the on-screen Status column). NOTE- only Invoice Date, Bill From Date and Bill To Date can be edited.

The screenshot displays the Billing screen interface. At the top, there are tabs for 'Pending and In Process' and 'History'. Below the tabs is a 'DIVISION' dropdown menu set to 'All'. The main area is a table with columns: BILL GROUP, DIVISION, BATCH ID, TYPE, STATUS, INVOICE DATE, FROM-TO DATE, and INVOICE COUNT. The 'INVOICE DATE' and 'FROM-TO DATE' columns are highlighted with red boxes. A context menu is open over the table, showing options: Edit Batch, Edit Message, Pre-Billing, Process Billing, and Void. An 'EDIT BILLING BATCH' dialog box is overlaid on the table. It contains fields for DIVISION (Clearwater), BILL GROUP (Clearwater Residential Monthly / Monthly / Advance / Clearwater), TYPE (Scheduled), INVOICE DATE (08/16/2022), BILL FROM DATE (08/01/2022), and BILL TO DATE (08/31/2022). The 'INVOICE DATE', 'BILL FROM DATE', and 'BILL TO DATE' fields are highlighted with a red box. A red arrow points to this box with the text: 'These fields can only be edited if batch Status is: Not Started.' At the bottom of the dialog box are 'EDIT BATCH' and 'CANCEL' buttons.

BILL GROUP	DIVISION	BATCH ID	TYPE	STATUS	INVOICE DATE	FROM-TO DATE	INVOICE COUNT
NO BILL	Clearwater	7520	Scheduled	Posted	04/20/2022	04/01/2021 - 04/30/2022	1
Sarasota Portolets	Sarasota	7560	Scheduled	Posted	09/01/2022	08/01/2022 - 08/31/2022	43
Sarasota Advanced	Sarasota	7569	Scheduled	Processed	09/01/2022	09/01/2022 - 09/30/2022	1
Orlando Arrears	Orlando	7581	Scheduled	Processed	09/01/2022	09/01/2022 - 09/30/2022	5
Clearwater Monthly Advance	Clearwater	7521	Scheduled	Posted	12/01/2021	12/01/2021 - 12/31/2021	484
Clearwater Monthly Advance	Clearwater	7573	Scheduled	Processed	10/01/2022	02/01/2022 - 02/28/2022	202
Municipal	Oldsmar	7571	Scheduled	Processed	11/30/2021	11/01/2021 - 11/30/2021	500
DEMO	Training Division	7515	Off Scheduled	Posted	03/10/2022	03/01/2022 - 03/10/2022	
Clearwater Residential Monthly	Clearwater	7538	Scheduled	Not Started	08/16/2022	08/01/2022 - 08/31/2022	
Clearwater Res Quarterly Advance	Clearwater	7572	Scheduled	Not Started	01/16/2022	01/16/2022 - 08/31/2022	
DEMO	Training Division	7505	Off Scheduled	Posted	03/10/2022	03/01/2022 - 12/31/2021	

EDIT BILLING BATCH

DIVISION: Clearwater

BILL GROUP: Clearwater Residential Monthly / Monthly / Advance / Clearwater

TYPE: Scheduled

INVOICE DATE: 08/16/2022

BILL FROM DATE: 08/01/2022

BILL TO DATE: 08/31/2022

These fields can only be edited if batch Status is: Not Started.

EDIT BATCH CANCEL

Pathway: Accounting > Billing