

# Accounts (Service Record) - Option to Add Photos and Attachments on Invoices (14264, 14265) [Enhancement]

Last Modified on 01/26/2023 10:17 am EST

The option to include photos and attachments on an invoice has been added to the Service Record. If a photo or attachment was marked 'Include With Invoice,' a 'Yes' will display in the field under the *Include With Invoice* column. To change this selection, click within the field to display the 'Yes/No' options and select what applies.

## Supported File Formats:

- Attachments - PDF only
- Photos - JPG and PNG

The screenshot displays the 'EDIT SERVICE RECORD' interface. The top section shows account details for 'Example Account' (12345 Navusoft Ave, PALM HARBOR, FL 34683) and service information (WORK ORDER: 3899298, QTY: 1, SERVICE CODE: 10 Yard Trash Service, EQUIPMENT: 10YRO, WORK TYPE: RO\_DUMPRET, ORDER TYPE: Scheduled Service, MATERIAL: TRASH). It also includes fields for SCHED. DATE (08/15/22 Monday), ROUTE (11-301), SEQUENCE (0), ACTUAL QTY (1.00), WORK STATUS (Service Completed), and POSTING STATUS (Billed - Invoice # 901340 Oct 1, 2022). A navigation bar at the bottom contains tabs for Completion Data, Charges, Disposal/Ship, Lab Tests, Attachments, Labels, Labor, and Photos. A table below the navigation bar lists service records with columns for DESCRIPTION, CREATED ON, DISPLAY IN ACCOUNT PORTAL, INCLUDE WITH INVOICE, and DELETE. A modal window titled 'ADD PHOTO TO SERVICE RECORD' is open, showing fields for ADD PHOTO (with a 'BROWSE...' button), DESCRIPTION, DISPLAY IN ACCOUNT PORTAL (checkbox), and INCLUDE WITH INVOICE (checkbox). A red callout '1' points to a '+' icon in the table, and another red callout '2' points to the 'INCLUDE WITH INVOICE' field in the table.