

Blanket Purchase Orders - New Tool Available in Account Attachments (14035) [Enhancement]

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Create a **Blanket Purchase Order** for an account to bill recurring services, manual charges and on call orders to. Blanket Purchase Orders can be limited to a specific site under the account, or be made available to all sites. After a Blanket PO has been created, the option to delete will be unavailable if any records are linked to it. Use the **Blanket PO Management** tool under the Accounts module to view all Blanket PO's for all accounts.

The screenshot displays the Navusoft account management interface for Navusoft, LLC. The account details include the parent account information (8100 Washington Avenue, Houston, TX 77007) and site information (8100 Washington Avenue, Houston, TX 77007, (713) 897-9558). The account is active, and the account manager is Navusoft m. The class is PERM, and the bill group is Sarasota Arrears. The current balance is 0.00. The interface shows a modal window titled 'PHOTOS, ATTACHMENTS, PURCHASE ORDERS AND WASTE PROFILES' with tabs for Photos, Attachments, Blanket Purchase Orders, and Waste Profile. The 'Blanket Purchase Orders' tab is selected, and a table lists one order with PO number 878, amount \$200.00, amount billed to date \$0.00, state date 10/03/2022, end date, note, created date 09/26/2022 3:39 pm, and created by Aliena Somers. A red box highlights the attachment icon in the top left, and another red box highlights the 'Add New Blanket Purchase Order' button in the top right of the modal window.

Pathway: [Accounts](#) > [Search](#) > [Account Screen](#) > [Attachment Icon](#)

Articles: [Blanket Purchase Orders](#), [Blanket PO Management](#), [Video-Blanket Purchase orders](#)