

Account Portal - PrePayment Option Added (14085) [Enhancement]

Last Modified on 01/30/2023 3:47 am EST

A **PrePayment** field has been added to the *Make a Payment* screen in the Account Portal as well as to *Quick Payments*. After a customer has entered a prepayment amount and processed payment, the excess funds are available for future balances to deduct from.

Make a Payment [Close]

Add Payment Account *Payment Account [Dropdown]

Enter Payment Amount

	TYPE	REFERE...	DUE	AMOUNT	BALANCE	PAYMENT
	Invoice	906144	08/31/22	\$ 94.71	\$ 94.71	\$ 94.71 <input checked="" type="checkbox"/>
	Invoice	900965	09/30/22	\$ 252.56	\$ 252.56	\$ 252.56 <input checked="" type="checkbox"/>

PrePayment Amount [Input Field]

Note [Input Field] **Payment Total** \$ 347.27

Process Payment

Select Where to Apply Unapplied Payments / Credits **\$(50.00)**

Total Balance Due \$ 347.27

[Credit Card Terms and Conditions](#)

Cancel

Pathway: Account Portal Login Screen; Account Portal > Make a Payment