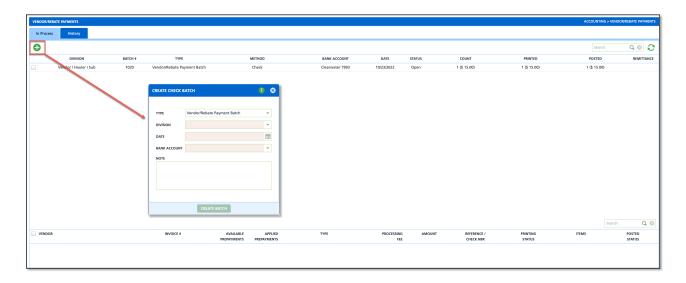# Accounting (Vendor/Rebate Payments) - Create AP Check Batch (14255) [Enhancement]

Last Modified on 01/25/2023 3:48 pm EST

To create a new check batch, select the green '+' icon. Upon completing the required fields and selecting 'Create Batch', one batch will be created for each Type and include anything not included in a previous batch.

Pathway: *Accounting > Vendor/Rebate Payments - Create Check Batch*