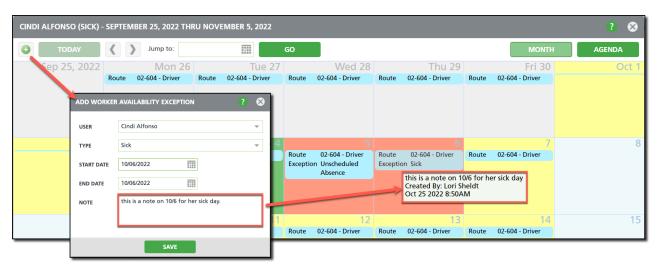
## Operations (Dispatch) - Worker Availability Exceptions (14221, 14222) [Enhancement]

Last Modified on 01/25/2023 12:54 pm EST

The Worker Calendar has been updated to display the *Add Worker Availability Exception* 'Note' upon hover in the calendar.

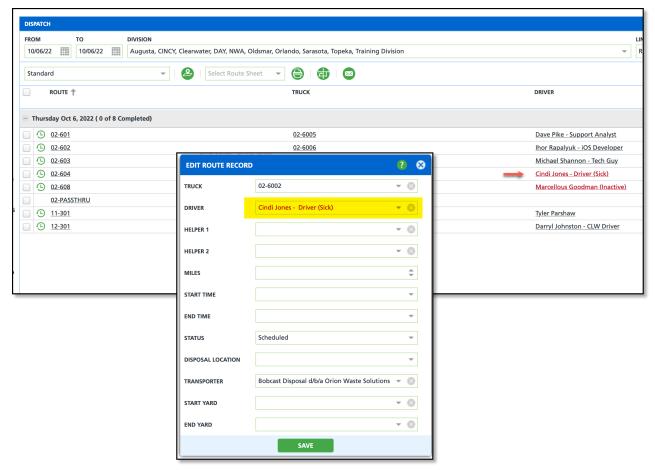
Add a Worker Availability Exception:

- 1. Click on the + icon to open tool.
- 2. Select the Type of worker availability exception.
- 3. Select a Start Date the exception will begin.
- 4. Select an End Date the exception will end.
- 5. Add a Note with details or a summary of the exception. Hover over the exception in the calendar to display the note.
- 6. Select Save to apply.



## Worker Name Display Updated to Reflect Availability Exception (14222)

In Dispatch, if a worker has an Availability Exception, their name will display in red font followed by the exception type in parenthesis. Availability Exceptions are only indicators of a worker's availability and do not prevent a worker from being assigned to a route.



Pathway: Operations > Dispatch > (Select Drivers Name)